

SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)
MINUTES OF 10-11-90 BOARD OF DIRECTORS REGULAR MEETING

CALL TO
ORDER

The meeting of SSSCAFCA Board of Directors was called to order at 3:00 p.m. by Chairman Johnnie Losack.

Those in attendance were Directors, Johnnie Losack, Dr. Judy Russell, John Jennings, Floyd Bailey and Dayton Molzen. Also present were Richard Farmer and Attorney Bernard P. Metzgar. Some members of the public were also in attendance.

APPROVAL OF
MINUTES

The minutes of the board meeting of 9-20-90 was presented. It was moved by Dayton Molzen to approve the minutes as written. Second by Floyd Bailey. Carried unanimously.

APPROVAL OF
AGENDA

A motion was made to approve the written agenda presented by Johnnie Losack. Second by John Jennings. Carried unanimously.

TREASURER'S
REPORT

John Jennings gave the financial report. He reported on all bills paid and the balance in the account. Floyd Bailey made a motion to approve the report. Second by Dayton Molzen. Carried unanimously.

PERSONNEL
AND OFFICE
COMMITTEE
REPORT

A report of the Committee was given by Richard Farmer. He reported on the purchase of the furniture and equipment and the hiring of a temporary secretary. Dayton Molzen made a motion for approval of the action by the Personnel and Office Committee. Second by John Jennings. Carried unanimously.

PUBLICATIONS
FOR ELECTION

Richard Farmer advised the board that the Observer newspaper would publish the Notice for Election on October 17th, 24th, and 31st. The notice will run in the Albuquerque Journal on October 18th, 25th and November 1st.

URBAN CENTER
PONDS REPORT

Attorney Metzgar gave a report on the status of the Urban Center Ponds project. He reported that Mike Castillo of AMREP was in the process of obtaining the necessary information and documents on ownership. There was some discussion with a member of the audience, Ms. Frances L. Stearns, concerning this project.

DATES FOR
PUBLIC

Attorney Metzgar informed the board of the requirements for notice of public hearings on the

HEARINGS ON
ASSESSMENT
PLAN

assessment plan. He stated that only one hearing is required under the statute but that he understood that there was a consensus of the board that three hearings be held. Mr. Metzgar had prepared and read a Notice of Public Hearing and the board discussed the dates and places for such hearings. Judy Russell made a motion to have the public hearing dates on, Thursday, November 8th at 8:00 p.m., in the Courtroom at Rio Rancho City Hall, Friday, November 9th, 2:00 p.m. at Rio Rancho City Auditorium, and Friday, November 9th, at the Corrales School, subject to availability of the meeting places. Second by John Jennings. Carried unanimously.

After checking on availability (during the meeting by Richard Farmer), a motion was made by John Jennings to approve the Notice of Public Hearing as written with the insertion of the following dates, times, and places: Thursday, November 8, 1990, 7:00 p.m., Corrales School; Friday, November 9, 1990, 2:00 p.m., Rio Rancho City Auditorium, and Friday, November 9, 1990, 7:00 p.m., Municipal Courtroom, Rio Rancho City Hall. Second by Judy Russell. Carried unanimously.

RATES FOR
COPIES OF
PLAN

The rates to be charged for copies of the plan were discussed. A motion was made by John Jennings to charge \$3.00 per copy and to provide both the Rio Rancho Library and the Corrales Library with ten copies each so that the plan could be read at no cost and with ten copies also available at the SSCAFCA office for review by the public. Motion seconded by Floyd Bailey. Carried unanimously.

DATE OF
SPECIAL
MEETING FOR
FINAL
APPROVAL OF
ASSESSMENT
PLAN

After a discussion on this matter, John Jennings made a motion to have a special meeting for the final approval of the assessment plan and for a presentation on Black's Arroyo by Larry Blair of AMAFCA on November 15, 1990 at 3:00 p.m. at the SSCAFCA office and that notice of the special meeting be placed in the Observer and Albuquerque Journal. Second by Judy Russell. Carried unanimously.

CHAIRMAN'S
COMMENTS ON
MEETING
PROCEDURES
AND PERSONNEL
POLICY

Chairman Johnnie Losack stated that comments regarding a board member's age, gender or physical appearance is inappropriate at Board meetings. He also stated that there was a need to establish a procedure for meetings and that the board business should be accomplished as rapidly as possible with

time given for public comments limited so that the length of the meetings could be controlled. Mr. Losack also indicated that the agenda, any enclosures, and the minutes should be available for board members one (1) week prior to the meetings; and items that board members want on the agenda should be called in or left at the office two (2) weeks prior to the meetings.

Judy Russell made a motion to include a public forum on the agenda for regular meetings. Second by Dayton Molzen. Carried unanimously.

Mr. Metzgar and Richard Farmer were able to get a copy of AMAFCA's adopted Rules and Procedures and Mr. Metzgar gave each member a copy and suggested that the board members look them over before the next regular meeting. Mr. Metzgar stated that the rules were fairly general to allow flexibility.

Mr. Losack also stated that the board needed a job description and salary range for the administrative assistant and directed Mr. Farmer to see what he could get from AMAFCA to use as a guideline.

CHARGE FOR
COPIES OF
PUBLIC
RECORDS

Attorney Metzgar stated that the board should set a charge for copies of any public record, for example, the minutes of the meetings. John Jennings made a motion for a charge of 25 cents per copy for each page. Second by Dayton Molzen. Carried unanimously.

DESIGN/
PURCHASE OF
OFFICIAL
SEAL

Richard Farmer reported that he had checked on the design of a corporate seal with AMAFCA and checked on the cost with local companies. It was moved by John Jennings to purchase a seal with the same design as AMAFCA's except for the name. Second by Floyd Bailey. Carried unanimously.

BANK ACCOUNT

John Jennings stated that a second account should be opened for the funds obtained from the State in order to keep them separate from the County funds and because they are earmarked for personnel costs. Dayton Molzen made a motion to open a second account at Sunwest Bank. Second by Judy Russell. All approved with John Jennings abstaining.

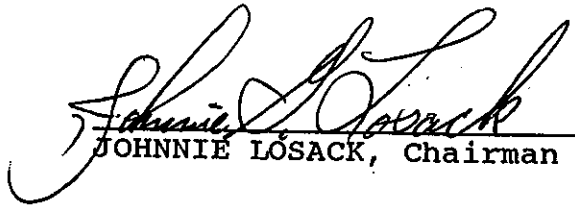
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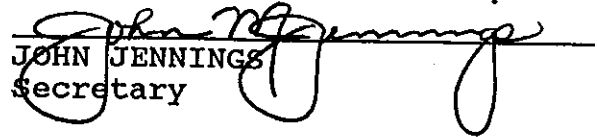
Judy Russell suggested that posters be made to announce to the public the public meetings and dates. It was discussed and decided that it was a

worthwhile idea and Judy Russell would get together with the secretary to have them done.

ADJOURNMENT

There being no other business, Chairman Losack adjourned the meeting at 5:15 p.m.


JOHNNIE LOSACK, Chairman


JOHN JENNINGS
Secretary

Approved 11/08/90