

SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY

(SSCAFCA)

MINUTES OF OCTOBER 15, 1991

REGULAR BOARD OF DIRECTORS MEETING

CALL TO ORDER

The meeting of the SSCAFCA Board of Directors was called to order by Chairperson Judy Vanderstar Russell at 1:02 p.m.

Directors in attendance were Judy Vanderstar Russell, Fred Coppola, John Chaney, and Annette Jones. A quorum was declared present. Guy McDowell arrived at 1:04 p.m. Bernard Metzgar, legal counsel was present. Staff members present were Richard Ramsey, Executive Director, and Pam McGrath, Administrative Secretary.

APPROVAL OF PRIOR MINUTES

Motion by Annette Jones, seconded by Fred Coppola, to approve the minutes of the regular meeting of September 17, 1991 as amended, carried unanimously.

FLOOD COMMISSIONER CORRESPONDENCE

Fred Coppola felt that the Board should address the letter from the Sandoval County Flood Commissioner before approving the agenda.

There was a general discussion by the Board members and Bernard Metzgar, legal counsel. Based on the legal opinion of Bernard Metzgar, the Board decided to disregard the second to last paragraph of the letter, continue with the planning of the bond issue election, and proceed with the meeting.

APPROVAL OF AGENDA

Judy Vanderstar Russell requested that position of treasurer and office policies be added for discussion under Chairperson Report; to move RFP Bond Council and RFP Financial Advisor to Chairperson Report under select bond counsel and financial advisor; and for a closed meeting to discuss personnel matters.

A motion by John Chaney to approve the agenda as amended was seconded by Fred Coppola. Roll call vote: John Chaney, yes; Guy McDowell, yes; Fred Coppola, yes; Annette Jones, abstain; Judy Vanderstar Russell, yes. Passed 4 to 0 with one abstention.

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TREASURER'S REPORT

A motion by Fred Coppola, seconded by Annette Jones, to approve 9/10-10/8/91 expenditures was passed unanimously.

A motion by Annette Jones to approve the treasurer's report of October 15, 1991 was seconded by John Chaney and passed unanimously.

SECRETARY'S REPORT

John Chaney read a letter from the Army Corps of Engineers informing the Board that they have initiated a feasibility study of the erosion problem at Black's Arroyo at Southern Boulevard as requested.

John Chaney read a letter from the Corrales Watershed District requesting that Richard Ramsey, Executive Director, attend their monthly meetings, which would make cooperation much easier. Judy Vanderstar Russell instructed Richard Ramsey to attend the monthly meetings.

CHAIRPERSON REPORT

1. RFP Bond Council, RFP Financial Advisor, Select Bond Counsel and Financial Advisor. Copies of the RFP's received were given to each Board member. Following a short discussion on the bond election, the Board selected the date of July 28, 1992 to hold the bond election. A special meeting will be held October 29, 1991 at 1:00 p.m. for the selection of bond counsel and financial advisor.

2. Tabled Items. A motion by John Chaney, seconded by Annette Jones, to take off the table the 4-wheel drive vehicle passed unanimously. Following a brief discussion, John Chaney moved to reconsider the 4-wheel drive vehicle when the need arises. Motion seconded by Fred Coppola and passed unanimously by roll call vote.

A motion by Fred Coppola, seconded by John Chaney, to take off the table the resolution for emergency meetings was passed unanimously by roll call vote.

Bernard Metzgar introduced resolution 1991-9 Notice of Emergency Meetings. After a brief discussion, a motion was made by Annette Jones to adopt the resolution. The motion was seconded by Guy McDowell and passed unanimously by roll call vote.

3. Position of Treasurer. There was a discussion on the responsibilities of the treasurer and Annette Jones was asked why she did not sign some checks. It was the concensus of the Board for Annette Jones to continue as treasurer.

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4. Office Policies. Judy Vanderstar Russell informed Richard Ramsey that it was okay to hire a temporary if somebody was out sick.

After a brief discussion, it was the concensus of the Board for Judy Vanderstar Russell to have a key to the office.

Fred Coppola will examine the procedures for timekeeping and mileage and report back to the Board.

EXECUTIVE DIRECTOR'S REPORT

1. Drainage Policy Distribution. Richard Ramsey informed the Board that the Drainage Policy had been sent out to all public entities, with comments requested by November 18, 1991.

2. RFP Engineering Services. The Board directed Richard Ramsey to meet with Bernard Metzgar to finalize the RFP for engineering services.

3. Appointment of Budget Committee. Fred Coppola, Annette Jones and Richard Ramsey were appointed to the budget committee. A budget for January 1, 1992 through June 30, 1992 is to be presented at the special meeting on October 29, 1991.

OTHER BUSINESS

A motion by Annette Jones, seconded by Fred Coppola, to approve the FY/91 Audit Report prepared by Ben Torres passed unanimously by roll call vote.

DIRECTORS COMMENTS

No comments.

PUBLIC FORUM

Bob McCormick, chairman of Corrales Watershed District, suggested that Richard Ramsey be allowed to attend Rotary, Chamber of Commerce, and other public meetings to help promote the bond issue.

A motion by Fred Coppola, seconded by John Chaney, to go into closed session to further discuss the evaluation of Richard Ramsey was passed unanimously by roll call vote.

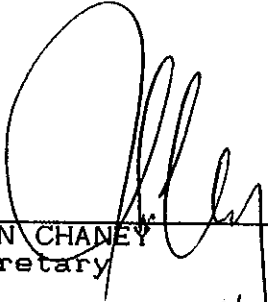
The Board went into closed session at 4:20 p.m.

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The Board reconvened into open session at 6:35 p.m. Judy Vanderstar Russell stated that no actions were taken at the closed meeting, it was simply a discussion.

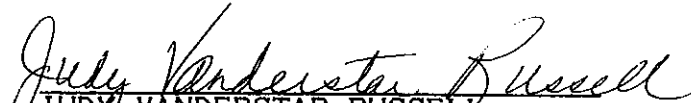
ADJOURNMENT

A motion by Annette Jones, seconded by John Chaney, to adjourn the meeting was carried unanimously. Meeting adjourned at 4:52 p.m.



JOHN CHANEY
Secretary

Date Approved 11-19-91



JUDY VANDERSTAR RUSSELL
Chairperson