

**SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)
MINUTES OF FEBRUARY 25, 1992
SPECIAL BOARD OF DIRECTORS MEETING**

CALL TO ORDER

The meeting of the SSCAFCA Board of Directors was called to order by Chairperson Judy Vanderstar Russell at 9:41 a.m.

Directors in attendance were Judy Vanderstar Russell, John Chaney and Fred Coppola. Guy McDowell and Annette Jones were noted as absent due to illness. A quorum was declared present. Staff member present was Pam McGrath, Administrative Secretary.

APPROVAL OF AGENDA

A motion by Fred Coppola, seconded by John Chaney, to approve the agenda as presented passed unanimously.

DISCUSSION OF JOB DESCRIPTION FOR EXECUTIVE DIRECTOR.

The duties of an executive director was discussed by the Board. A preliminary list of duties was to be typed up during the first interview, with the Board reconvening into open session to approve the final job description as soon as it was typed.

A motion by John Chaney to go into closed session to interview executive director applicants was seconded by Fred Coppola. Roll call vote: Vote: John Chaney, yes; Fred Coppola, yes; Judy Vanderstar Russell, yes. Motion passed 3 to 0.

The Board went into closed session at 10:04 a.m.

The Board reconvened into open session at 10:28 a.m. for the purpose of approving a job description. The job description for the executive director (copy attached) was read by Judy Vanderstar Russell. A motion by John Chaney to accept the job description was seconded by Fred Coppola and passed unanimously by roll call vote.

The Board went back into closed session at 10:34 a.m.

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The Board reconvened into open session at 11:46 a.m. Judy Vanderstar Russell stated that the Board had interviewed two people for the position of executive director, Mark Peterson and Ernest Coriz, and discussed the possibilities of a part-time or full-time position for this job.

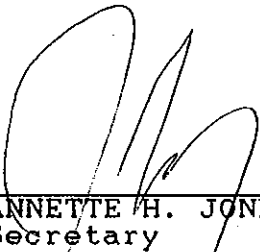
A motion by John Chaney, seconded by Fred Coppola, to hire Mark Peterson on a part-time basis until the bond election or until such time the Board sees that there is enough work for full-time, passed unanimously by roll call vote.

ADJOURNMENT

A motion by John Chaney, seconded by Fred Coppola, to adjourn the meeting was carried unanimously. Meeting adjourned at 11:51 a.m.



JUDY VANDERSTAR RUSSELL
Chairperson



ANNETTE H. JONES
Secretary

Date Approved 3/17/92