

**SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)
MINUTES OF DECEMBER 14, 1993
REGULAR BOARD OF DIRECTORS MEETING**

CALL TO ORDER

The regular meeting of the SSCAFCA Board of Directors was called to order by Chairman John Chaney at 1:00 p.m.

Directors in attendance were John Chaney, Dub Yarbrough, Guy McDowell and Annette Jones. A quorum was declared present. Bill Joiner was noted as absent. Bernard Metzgar, legal counsel, was present. Staff members present were Bob Garman, Executive Engineer, and Pam McGrath, Administrative Secretary.

APPROVAL OF AGENDA

Mr. Garman requested adding Kevin Powers to the agenda after the approval of the minutes.

A motion by Annette Jones, seconded by Dub Yarbrough, to approve the agenda as amended passed unanimously.

APPROVAL OF MINUTES OF NOVEMBER 16, 1993

Annette Jones requested that on page 2, third paragraph from the top, that the following be added: however, the Village Council has approved it.

A motion by Annette Jones, seconded by Dub Yarbrough, to approve the minutes of November 16, 1993 as amended passed unanimously.

GENERAL OBLIGATION BONDS - SERIES MAY 1, 1994

Kevin Powers of The Principal/Eppler, Guerin & Turner, Inc., SSCAFCA's financial advisor, went over the plan, process and proposed schedule for the sale of the remaining \$2.5 million General Obligation Bonds - Series May 1, 1994. A corrected proposed schedule will be sent to SSCAFCA for distribution to Board members.

Mr. Powers does not anticipate any major problems with a public sale of the bonds.

LEGAL COUNSEL'S REPORT

1. Procurement Code Regulations

Mr. Metzgar stated that the committee has met and asked questions and for clarifications from him. On the proposed Regulations draft he said that he will provide a final draft to the committee and the committee should be able to have a final draft and report by the next Board meeting.

2. Memorandum of Understanding (MOU) between SSCAFCA and the City of Rio Rancho and SSCAFCA and the Village of Corrales

Mr. Metzgar stated that the City of Rio Rancho did not make any changes and the MOU has been signed.

Mr. Metzgar stated that the MOU with the Village of Corrales is going before the Village Council tonight and is expected to pass.

SECRETARY'S REPORT

None

TREASURER'S REPORT

1. Approve Expenditures 11/1/93-11/30/93

Motion by Annette Jones, seconded by Guy McDowell, to approve the reported expenditures of 11/1/93-11/30/93, carried unanimously.

2. Approve Treasurer's Report of 11/30/93

Motion by Annette Jones, seconded by Dub Yarbrough, to approve the treasurer's report of 11/30/93, carried unanimously.

3. Information Sheet on Expenditures on Projects

Annette Jones, Treasurer, passed out an information sheet only on the expenses through November 30, 1993 on the projects in progress.

4. Audit Report

Annette Jones passed out the audit report to the Board members and read into the record the letter from Rice and Associates to the State Auditor that was included in the auditor's report. (Copy attached)

5. Scholarship Fund

Annette Jones presented a receipt to Dub Yarbrough of the deposit of personal funds into Dub's grandson's college fund. Dub Yarbrough stated that this was greatly appreciated.

EXECUTIVE ENGINEER'S REPORT

1. Northern Boulevard/Montoyas Project

Mr. Garman gave an update and explained the solution that had been agreed upon on the weir problem on the Los Montoyas desilting pond project. Mr. Garman stated that the weir is in the process of being gunited and should be finished within the next day or so. Mr. Garman stated that he believed SSCAFCA is getting a better structure than originally designed.

2. Dams 1 & 4 Project

Mr. Garman stated that he walked the centerline of the project with the surveyor last week. He stated that between Dams 1 and 4 he has serious concerns about the difficulty and cost of construction of this part of the project. The Board questioned Mr. Garman about the options available. Mr. Garman stated that it would have to be looked at by an engineering firm to see if a better alternative exists and that he did not know of a better alternative at this time.

There was further discussion by the Board. Thereafter, a motion was made by Annette Jones to continue with Dams 1 and 4 project but only with Phase I, which is from Dam 1 to the channel, and hold Phase II (between Dams 1 and 4) in abeyance. The motion was seconded by Guy McDowell. Roll call vote: Dub Yarbrough, no; Guy McDowell, yes; Annette Jones, yes; John Chaney, abstain. Motion passed 2 to 1 with one abstention.

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The Board directed Mr. Garman to get estimates on the cost for the appraisals for Phase II and present it at the next Board meeting. He can tell the appraiser to proceed with Phase I appraisals.

3. Section 14 Project

Mr. Garman stated that the survey has been completed and notice letters have been sent to the landowners. The appraisals are complete but Mr. Metzgar has several questions on the formatting of the report and also will provide a legal definition to Mr. Roos which will change one appraisal.

4. Lomitas Negras Bank Stabilization

Mr. Garman reported that the survey, geotechnical report and hydraulic and hydrological models are complete. The design alternatives are to be presented at the January Board meeting.

5. Urban Pond/Tree Farm Pond Projects

Mr. Garman stated that Mr. Metzgar has already reported on this and again stated that the MOU with the Village of Corrales is on the Council's agenda for tonight.

6. FEMA Project Update

Mr. Garman stated that the initial report has been submitted to FEMA by Resource Technologies, Inc. As soon as he received a copy of the report, he will advise the Board.

7. Annual Inspection Harvey Jones Channel

Mr. Garman stated that during the annual inspection the most significant finding was cracked joint seals on the Harvey Jones Channel. SCS is reviewing the matter. He also reported that gates are to be installed to reduce unauthorized dumping.

8. Annual Audit FY/93

Mr. Garman stated that the audit went very well and that there were only two minor comments. He stated that Pam McGrath deserves the most credit for the good audit report.

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9. Procurement Policy

Mr. Garman stated that he would be contacting the committee members in January for a meeting after changes are made by Mr. Metzgar.

10. Drainage Policy

Mr. Garman referred the Board members to the attached reply received from the Village of Corrales.

There was a discussion by the Board on the ways to persuade the Village of Corrales to adopt the Policy.

It was the consensus of the Board for Annette Jones, John Chaney, Bob Garman and Bernard Metzgar, legal counsel, to meet with Phil Rios and Hugh Rowland to discuss the comments received. The meeting was scheduled for Friday, December 17, 1993 at 9:30 a.m. at the Village office.

11. On Call Appraiser Services

Mr. Garman stated that the selection committee met and selected Smith-Westman Corporation as an additional appraisal firm.

A motion by Annette Jones, seconded by Dub Yarbrough, to enter in a contract with Smith-Westman Corporation and give authority for John Chaney, chairman, to sign passed unanimously.

12. PERA Delay

Mr. Garman stated that Mr. Chaney signed a letter requesting assistance from Representative Vince Martinez in the PERA situation.

13. Sign Board

A suggestion was made by Mr. Garman to go into a cost share with the Corrales Watershed Board for a new sign, which would include the Corrales Watershed Board name.

Mr. Garman stated that a lighted sign would be \$750 plus an electrician and installation. A regular sign would be \$600 with approximately \$50-\$60 installation.

A discussion followed but no further action was taken.

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14. Public Relations

Mr. Garman stated that there were two newspaper articles since the last Board meeting: "Weak Cement in the Northern Boulevard Weir" and the D.A.'s investigation.

Mr. Garman stated that he represented SSCAFCA at the Middle Rio Grande Flood Control Association annual breakfast and presented a five-ten minute project report.

CHAIRMAN'S REPORT

Mr. Chaney stated that at the next Board meeting several resolutions need to be renewed: Official Newspaper, Notice For Meetings and Designation of Legal Holidays also the election of officers needs to take place.

It was the consensus of the Board to have Attorney Metzgar review the designee portion of the drainage policy for the meeting on Friday, December 17, 1993.

DIRECTOR'S COMMENTS

Dub Yarbrough stated that he would like to pursue the sign business with Mr. Garman further.

PUBLIC FORUM

Roberta King asked when the update on floodplain maps will be available from FEMA. Mr. Garman stated that a date was unknown but a guess would be 1 to 1 1/2 years.

CLOSED SESSION

A motion by Annette Jones, seconded by Guy McDowell, to postpone the closed session until the next Board meeting, passed unanimously.

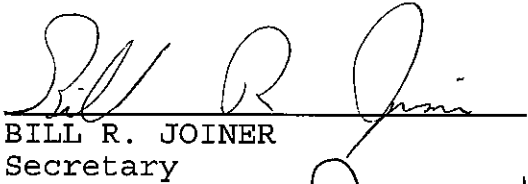
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ADJOURNMENT

A motion by Annette Jones, seconded by Guy McDowell, to adjourn the meeting was carried unanimously. Meeting adjourned at 3:55 p.m.



JOHN CHANEY
Chairman



BILL R. JOINER
Secretary

Date Approved Jan 18, 1994

Rice and Associates, C.P.A., P.C.

AUDITING
BOOKKEEPING

CERTIFIED PUBLIC ACCOUNTANTS
2625 Pennsylvania NE
Suite 750
Albuquerque, NM 87110
(505) 883-5253

TAX PLANNING
TAX PREPARATION

INDEPENDENT AUDITOR'S REPORT

Mr. Robert E. Vigil, CPA
State Auditor
and
Southern Sandoval County Arroyo
Flood Control Authority
Rio Rancho, New Mexico

We have audited the accompanying general purpose financial statements and the combining, individual fund and account group financial statements of the Southern Sandoval County Arroyo Flood Control Authority as of June 30, 1993 and for the year then ended, as listed in the table of contents. These general purpose financial statements are the responsibility of the Southern Sandoval County Arroyo Flood Control Authority's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Southern Sandoval County Arroyo Flood Control Authority of June 30, 1993 and the results of its operations for the year then ended in conformity with generally accepted accounting principles. Also, in our opinion, the combining, individual fund, and account group financial statements referred to above present fairly, in all material respects, the financial position of these individual funds and account groups of Southern Sandoval County Arroyo Flood Control Authority as of June 30, 1993, and the results of operations of such funds for the year then ended, in conformity with generally accepted accounting principles.

Rice and Associates, C.P.A., P.C.

November 23, 1993