

SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY  
(SSCAFCA)  
MINUTES OF NOVEMBER 16, 1993  
REGULAR BOARD OF DIRECTORS MEETING

**CALL TO ORDER**

The regular meeting of the SSCAFCA Board of Directors was called to order by Chairman John Chaney at 1:01 p.m.

Directors in attendance were John Chaney, Guy McDowell, and Annette Jones. A quorum was declared present. Bill Joiner and Dub Yarbrough were noted as absent. Bernard Metzgar, legal counsel, was present. Staff members present were Bob Garman, Executive Engineer and Pam McGrath, Administrative Secretary.

**APPROVAL OF AGENDA**

Annette Jones requested that a closed session be added after public forum.

A motion by Annette Jones, seconded by Guy McDowell, to approve the agenda as amended passed unanimously.

Dub Yarbrough arrived at 1:04 p.m.

**APPROVAL OF PRIOR MINUTES**

**Minutes of October 19, 1993**

Annette Jones stated that she wanted the minutes to reflect that Bob Garman has access to all locked files.

A motion by Annette Jones, seconded by Guy McDowell, to approve the minutes of the regular meeting of October 19, 1993 as written and presented, carried unanimously.

**LEGAL COUNSEL'S REPORT**

1. Memorandum of Understanding (MOU) between SSCAFCA and the City of Rio Rancho and SSCAFCA and the Village of Corrales

Mr. Metzgar stated that, according to Jerry Fossenier, City Engineer, City of Rio Rancho, the MOU was on the next City Council consent agenda.

He also reported that as of this date, there has been no response from the Village of Corrales, however the Village Council has approved it.

2. Procurement Regulations

Mr. Metzgar presented a draft of a proposed procurement policy. Mr. Metzgar stated that it was quite a job to set these regulations out for the Board to consider and feels that additional work needs to be done.

A committee was appointed by the Chairman consisting of Annette Jones and John Chaney. The committee will then report back to the Board at the December meeting.

**TREASURER'S REPORT**

Annette Jones stated that project costs will be more detailed in the future.

1. Approve Expenditures 10/1/93-10/31/93

Motion by Annette Jones, seconded by Dub Yarbrough, to approve the reported expenditures of 10/1/93-10/31/93, carried unanimously.

2. Approve Treasurer's Report 10/31/93

Motion by Annette Jones, seconded by Dub Yarbrough, to approve the treasurer's report of 10/31/93, carried unanimously.

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3. Audit

Annette Jones stated that the auditor's report has not been completed. The first meeting was canceled by the auditor due to an emergency in her office. The second meeting was held and the auditor began their work. Unfortunately, they were not able to complete their work that week and rescheduled it for Monday, October 22, 1993.

4. Bonds

Annette Jones stated that she believed that the balance of the bonds should be sold by February or March 1994.

The Chairman requested that Kevin Powers be asked to attend the December meeting to discuss this.

**EXECUTIVE ENGINEER'S REPORT**

1. Status on Northern Boulevard/Los Montoyas Project

Mr. Garman stated that the construction is nearly complete. Unfortunately there is one problem with the weir, specifically with the soil cement. The recommendation by Gannett Fleming is for SSCAFCA to withhold payment of \$17,600 for future maintenance if premature or advanced structure loss occurred.

A motion was made by Annette Jones that, based on the engineer's findings, the materials are not in substantial compliance with the specifications and that the weir be replaced, removed or corrected under the provisions of Paragraph 105.03 of the contract. The motion was seconded by Guy McDowell and passed unanimously by roll call vote.

(Executive Engineer's report was delayed for FEMA Project Update)

**FEMA PROJECT UPDATE**

Elvideo Dinez of Resource Technology, Inc. presented a draft letter to the Board that will be sent to the FEMA project officer after it is in final form. He asked for any input on the draft letter.

Mr. Dinez then went over the process used to determine the hydrologic modeling studies and the results that will be sent to FEMA for the Sandoval County Floodplain Restudy.

EXECUTIVE ENGINEER'S REPORT (continued)

2. Dams 1 & 4 Project

Mr. Garman reported that the title search is nearly complete. There are two tracts where the title company is having difficulty identifying the owners.

The control points of Gannett Fleming and Easterling match perfectly.

Mr. Garman stated that a new doublewide trailer has been placed on a tract that is directly in the project's path and a second lot across Angel Road has been graded and prepared for construction.

3. Section 14 Project

Mr. Garman reported that the survey has been completed. The Corps of Engineers redesigned the project to lower the number of lots needed to six. Letters will be sent to the landowners this week.

4. Lomitas Negras Bank Stabilization

Mr. Garman stated that Leedshill-Herkenhoff is the lead engineer on this project. The survey has been completed and the archeological study has been submitted to the State.

5. Channel Inspection

Mr. Garman stated that he went on the annual inspection of the Harvey Jones and Dulcelina Curtis Channels with Richard Farmer and Ed Korzdorfer of SCS. An inspection report will be submitted and SSCAFCA will get a copy.

6. Drainage Policy

Mr. Garman stated that he still has not had any comments from the Village of Corrales on the drainage policy.

7. On Call Appraiser Services

Mr. Garman stated that a selection committee needs to convene as three proposals were received as a result of the RFP.

Motion by Annette Jones, seconded by Dub Yarbrough, to give Bob Garman the authority to form and chair an on call appraiser services selection advisory committee passed unanimously.

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8. AMAFCA Missions and Functions Study

Mr. Garman stated that AMAFCA contracted with an organization to do an analysis of its missions and functions. This study may be of value to SSCAFCA in the future.

9. Public Relations

Mr. Garman reported that he and Annette Jones escorted Tom Webber, the new State Conservationist, Soil Conservation Service, on a tour of the projects.

10. AHYMO Course

Mr. Garman stated that this was a great course and that he learned a lot about hydrology computing methods.

CHAIRMAN'S REPORT

Mr. Chaney stated that the Middle Rio Grande Flood Control Association is holding their annual meeting and breakfast, December 7, 1993 at 7:30 a.m. at the Albuquerque Marriott. He urged attendance by Board members.

OTHER BUSINESS

Mr. Chaney stated that a thank you letter was received from the Heart Association for the donation made by Board members in memory of Scott Garman.

DIRECTORS COMMENTS

Dub Yarbrough stated that Board members need to be recognized by the chairman rather than to speak at any time without being recognized. He stated that the Board should be a little more formal to prevent this sort of thing.

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PUBLIC FORUM

None.

CLOSED SESSION

A motion was made by Annette Jones, seconded by Dub Yarbrough, to go into closed session to discuss personnel matters and property negotiations. Roll call vote: Dub Yarbrough, yes; Guy McDowell, yes; Annette Jones, yes; John Chaney, yes. Motion passed 4 to 0.

The Board went into closed session at 3:41 p.m.

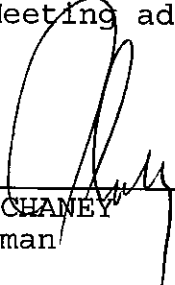
OPEN SESSION


The Board reconvened into open session at 4:29 p.m.

John Chaney, chairman, stated that no formal action was taken during the closed meeting.

ADJOURNMENT

A motion by Annette Jones, seconded by Dub Yarbrough, to adjourn the meeting was carried unanimously. Meeting adjourned at 4:31 p.m.

  
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JOHN CHANEY  
Chairman

  
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BILL R. JOINER  
Secretary

Date Approved Dec. 14, 1993