

**SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)
MINUTES OF APRIL 19, 1994
REGULAR BOARD OF DIRECTORS MEETING**

CALL TO ORDER

The regular meeting of the SSCAFCA Board of Directors was called to order by Chairman John Chaney at 1:03 p.m.

Directors in attendance were John Chaney, Dub Yarbrough, Guy McDowell and Annette Jones. Bill Joiner was noted as absent. (see below). A quorum was declared present. Staff members present were Bob Garman, Executive Engineer and Pam McGrath, Administrative Secretary.

APPROVAL OF AGENDA

Mr. Garman requested that the legal counsel report be incorporated with his report as Mr. Metzgar is unable to attend due to a death in the family, to have a presentation from the Corrales Watershed District after the Engineer's Report and to allow Mr. Dinez to present the FEMA finding at approximately 3:00 p.m.

Annette Jones requested adding to the Treasurer's Report the budget and auditor discussion.

Bill Joiner arrived at 1:07 p.m.

A motion by Annette Jones, seconded by Guy McDowell, to approve the agenda as amended passed unanimously.

APPROVE MINUTES OF MARCH 15, 1994

A motion by Annette Jones, seconded by Bill Joiner, to approve the minutes of the regular meeting of March 15, 1994 as written and presented, carried unanimously.

TREASURER'S REPORT

1. Approve Expenditures 3/1/94-3/31/94

Motion by Annette Jones, seconded by Dub Yarbrough, to approve the reported expenditures of 3/1/94-3/31/94, carried unanimously.

2. Approve Treasurer's Report of 3/31/94

Motion by Annette Jones, seconded by Bill Joiner, to approve the treasurer's report of 3/31/94, carried unanimously.

EXECUTIVE ENGINEER'S REPORT

1. Dams 1 & 4 Project

Mr. Garman stated that the changes that were made in the March 15, 1994 closed session went back to the surveyor. The Phase I plats and legal descriptions have been received with Phase II due by Thursday, April 21, 1994 and the overall map has been completed.

Mr. Garman stated that the appraisal reports will be completed by May 15, 1994.

Mr. Garman stated that the RFP for real property acquisition services (negotiator) has been published with a preproposal conference April 21 and bids due no later than May 4, 1994.

2. Section 14 Project Land Acquisition

Mr. Garman stated that SSCAFCA owns 2 lots and condemnation proceedings are being taken on Lot 1, Lots 99, 98 and 97. During the closed session lot 99 needs to be discussed.

3. Lomitas Negras Bank Stabilization

Mr. Garman stated that the final report from Leedshill-Herkenhoff was received April 11, 1994.

MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING APRIL 19, 1994

4. Urban Ponds and Tree Farm Ponds Project

Mr. Garman stated that the Urban Farm Ponds plans have been submitted to the State Engineer's office for approval.

He stated that problems have been encountered in preparing the new schedule as Community Sciences Corporation has not completed the designs.

5. Northern Boulevard/Montoyas Project

Mr. Garman stated that the witness stakes have been installed and surveyed.

6. Harvey Jones Channel

Mr. Garman stated that the joint repair is an outstanding issue. The Corrales Watershed District has authorized the repair of 10 joints and see what time, labor and cost is involved.

7. Aerial Photograph

Mr. Garman stated that a proposal was received from Koogle & Pouls for doing aerial photography of SSCAFCA's area. The bid received is contingent on AMAFCA also contracting for this service.

Motion by Annette Jones, seconded by Bill Joiner, to approve Koogle & Pouls for aerial work dependent on AMAFCA contracting for this service passed unanimously.

8. PERA

Mr. Garman stated that no further news has been received.

9. Pay Raise

A motion by Dub Yarbrough, seconded by Bill Joiner, to make Robert Garman's raise retroactive to February 1, 1994 passed unanimously.

10. Selection Advisory Committee

Mr. Garman asked the Board if anyone was interested in serving on the selection advisory committees for the negotiator, financial advisor and bond counsel proposals. Annette Jones and Guy McDowell volunteered for the financial advisor and bond counsel committee. Annette Jones and Bill Joiner volunteered for the negotiator committee.

MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING APRIL 19, 1994

11. Public Relations

Mr. Garman stated that his talk to the Kiwanis Club went very well.

LEGAL COUNSEL'S REPORT

Mr. Garman stated that he would be giving Mr. Metzgar's report as he is unable to attend the meeting due to a death in the family.

1. Bond Counsel and Financial Advisor RFP

Mr. Garman requested permission to go out for an RFP for bond counsel and financial advisor as the previous contracts have expired.

A motion by Annette Jones, seconded by Guy McDowell, to approve a request for proposal publication for bond counsel and financial advisor passed unanimously.

CORRALES WATERSHED DISTRICT REPORT

Mr. Bob McCormick, chairman of CWD, requested a consensus from the Board if SSCAFCA would be willing to take over the responsibility of the roads, if the Village of Corrales will not take the responsibility.

There was a brief discussion by the Board. John Chaney, chairman, requested Mr. Garman to inquire if SSCAFCA was eligible for risk management under the State and what the cost would be.

SUPPLEMENTAL AGREEMENT WITH EASTERLING AND ASSOCIATES/DAMS 1 AND 4

Mr. Garman stated that at the last meeting, Easterling and Associates was instructed to resubmit the supplemental agreement to conform to the original RFP. Mr. Garman and Mr. Metzgar met with Mr. Easterling to go over a revised supplemental agreement. Mr. Garman stated that Mr. Metzgar reviewed the new proposed supplemental agreement, however, Mr. Metzgar wrote a letter to the Board stating that in his opinion the revised supplemental agreement conforms to the original RFP.

MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING APRIL 19, 1994

There was a brief discussion by the Board. Mr. Garman stated that he would attempt to answer as many questions himself before going to Easterling & Associates.

A motion by Guy McDowell to accept the supplemental agreement contract as written was seconded by Bill Joiner. Roll call vote: Dub Yarbrough, yes with reservation; Guy McDowell, yes; Bill Joiner, yes; Annette Jones, no; John Chaney, yes. Motion passed 4 to 1.

CHAIRMAN'S REPORT

1. Board of Directors Election Resolution 1994-7

Mr. Chaney reviewed the election resolution with the Board members.

Motion by Annette Jones, seconded by Dub Yarbrough, to approve Board of Directors Election Resolution 1994-7 passed unanimously.

2. Appeal Procedure for the Drainage Policy

Mr. Chaney reviewed the appeal procedure to the Board. He stated that the appeal procedure is only available if there is not a designee assigned by the public body.

3. Adoption of Drainage Policy Resolution 1994-8

Mr. Chaney read resolution 1994-8, Adoption of Drainage Policy.

A motion by Annette Jones to adopt Resolution 1994-8, Adoption of Drainage Policy, was seconded by Dub Yarbrough. Roll call vote: Dub Yarbrough, yes; Guy McDowell, yes; Bill Joiner, yes; Annette Jones, yes; John Chaney, yes. Motion passed 5 to 0.

4. Review of Draft Letters To All Public Entities

John Chaney read the draft letters to the various entities concerning the Drainage Policy and requesting the name of the designee giving a 60 day time limit.

MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING APRIL 19, 1994

OTHER BUSINESS

None.

DIRECTORS COMMENTS

None.

MOTION FOR CLOSED SESSION

A motion by Annette Jones to go into closed session for the purpose of property matters and personnel matters was seconded by Dub Yarbrough. Roll call vote: Dub Yarbrough, yes; Guy McDowell, yes; Bill Joiner, yes; Annette Jones, yes; John Chaney, yes. Motion carried 5 to 0.

The Board went into closed session at 2:50 p.m.

RESUMPTION OF OPEN SESSION

The Board reconvened into open session at 3:45 p.m.

A motion by John Chaney to approve Mr. Garman's performance evaluation of Pam McGrath, which was very positive, and to give Pam McGrath a \$100 a month raise effective April 1, 1994 was seconded by Guy McDowell and passed unanimously.

John Chaney stated that in respect to Lot 98, Section 14 project, the Board in closed session authorized a maximum amount.


FEMA UPDATE

Mr. Elvidio Dinez from Resource Technology, Inc. reviewed the final findings that were submitted to FEMA. Mr. Dinez reminded the Board that the findings were based on existing conditions.

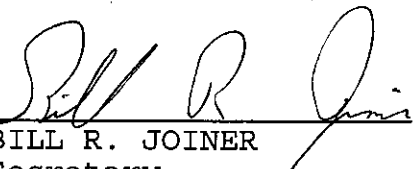
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING APRIL 19, 1994

ADJOURNMENT

A motion by Dub Yarbrough, seconded to Annette Jones, to adjourn the meeting was passed unanimously. Meeting adjourned at 4:37 p.m.



JOHN CHANEY
Chairman



BILL R. JOINER
Secretary

Date Approved May 17, 1994