

MINUTES OF DECEMBER 16, 1997  
REGULAR BOARD OF DIRECTORS MEETING

CALL TO ORDER.

The regular meeting of the SCAFCA Board of Directors was called to order by Chairman Dub Yarbrough at 1:07 p.m.

Directors in attendance were Guy McDowell, James Dorn, Bill Joiner, John Chaney and Dub Yarbrough. Staff members present were David Stoliker, Executive Director, and Pam McGrath, Administrative Secretary. Bernard Metzgar, SCAFCA's attorney and members of the public were also present.

APPROVAL OF AGENDA.

A motion by Bill Joiner, seconded by James Dorn, to approve the Agenda as presented, passed unanimously.

APPROVAL OF MINUTES OF NOVEMBER 18, 1997.

A motion by John Chaney, seconded by James Dorn, to approve the minutes of the regular meeting of November 18, 1997 as presented, passed unanimously.

SECRETARY'S REPORT.

None.

TREASURER'S REPORT.

1. Approve Expenditures Report 11/1/97-11/30/97.

A motion by James Dorn, seconded by Bill Joiner, to approve the reported expenditures of 11/1/97-11/30/97 as presented, carried unanimously.

2. Approve Treasurer's Report 11/30/97.

A motion by James Dorn, seconded by Bill Joiner, to approve the treasurer's report of 11/30/97 as presented, carried unanimously.

3. Audit Report FY 96/97.

David Stoliker stated that the audit was complete and had no findings. However, in talking with Ms. Rice, she suggested maybe hiring another financial person on staff to provide the proper checks and balances.

Mr. Stoliker presented a letter from Rice and Associates advising him of a budget deficit in the operational fund because all of the budgeted revenue was not received. Ms. Rice stated that this is not an emergency situation, but merely to make him aware for future planning of expenditures and budgets.

A motion by James Dorn, seconded by Bill Joiner, to accept and approve the audit report for FY/96-97, passed unanimously.

SANDOVAL COUNTY BUREAU OF ELECTIONS.

Mr. Eddie Gutierrez, Bureau of Elections Manager, updated the Board on the progress for the SSCAFCA Bond Election. He stated that the polling places have been updated, poll workers were contacted, mailed letters to all voting locations, ordered election supplies and voting machines, and made arrangements for the programming. The election school for the poll workers is February 4, 1998, at 6:30 p.m. at Rio Rancho Elementary School. Early voting starts January 8, 1998 at 8:00 a.m.

AMENDED BOND RESOLUTION.

Bob Strumor of Hughes & Strumor, bond counsel, presented and explained an amended bond resolution, 1997-13.

A motion by Bill Joiner to approve Resolution 1997-13, amending Section 6 of Resolution 1997-12 was seconded by Guy McDowell. Roll call vote: John Chaney, yes; James Dorn, yes; Guy McDowell, yes; Bill Joiner, yes; Dub Yarbrough, yes. Motion passed 5 to 0.

MILL LEVY UPDATE.

John Archuletta and Maxine Roach of Southwest Securities, financial advisor, presented mill levy information and a draft of the brochure for the bond election.

A motion by James Dorn, seconded by John Chaney, that the mill levy remain at the 1997 mill levy rate for another year, passed unanimously.

**EXECUTIVE DIRECTOR'S REPORT.**

1. Phase I Dams 1 & 4 Project Update.

David Stoliker stated that the signed contracts from Joiner Construction were received.

2. Phase II Dams 1 & 4 Project Alternative Analysis Update.

a.) Dam 4 Geotechnical Investigation.

Charles Miller of Geo-Test, Inc., presented the geotechnical information on Dam #4. He stated that the structure is not acceptable based on current standards set forth by the State Engineer's Office.

Dave Harrison of Easterling and Associates stated that there were two alternatives. The outfall pipe could be upsized to handle the 100 year flood. The second alternative would be to reconstruct the emergency spillway with concrete for an estimated construction cost of \$750,000. This information will be compiled and presented in a final report.

b.) Elimination of Dam #4 Investigation.

Dan Aguirre of Wilson & Company presented three alternatives for Dam #4. The first alternative would be to raise the bottom of Dam #4. The advantage would be it would not change the agreement with the Village of Corrales and both Dams 1 & 4 would have a total storage volume of 23 ac/ft for \$399,000 pipeline construction cost.

The second alternative retains a portion of the existing dam which would serve as a sediment trap. However there would still be two dams versus one and both dams combined would have the largest total storage of 25 ac/ft. The current agreement with Corrales would have to be changed and the pipeline construction cost is estimated at \$560,000.

The third alternative would be to eliminate Dam #4. The advantages would be that there would only be one dam to maintain, it would facilitate transfer of the dam ownership and would have the lowest total storage. The current agreement with Corrales would have to be changed and the pipeline construction cost is estimated at \$688,000.

Representatives from the various entities present stated their views on this subject.

Phil Rios, Administrator, Village of Corrales, is concerned with further protection for the Village of Corrales.

Mike Castillo of AMREP is pleased to have a possible solution to the Dam 4 problem.

James Lewis, Administrator, City of Rio Rancho is pleased that input is requested from the various entities and to see a possible solution to a dangerous situation.

A motion by Bill Joiner, seconded by Guy McDowell, to have David Stoliker pursue alternative #3 and to see if it is acceptable with the other entities and if it is not feasible, then to go ahead with the design for alternative #1, passed unanimously.

3. Venada Arroyo Update.

Mr. Stoliker stated that construction is underway on the Venada Arroyo from Highway 528 to the river.

Mr. Stoliker stated that certain items were agreed to by the previous director, Bob Garman, and he asked Mr. Easterling of Easterling & Associates to explain these items.

Mr. Easterling reported that when the plans were originally submitted for comment to Bob Garman, a reply was received from him identifying a list of concerns that needed to be addressed before SSCAFCA would take over the maintenance of the project. The plans were revised according to the comments and approval was received from the Board that SSCAFCA would take over the maintenance provided that all conditions were met.

4. Professional Services Requests for Proposals Approvals.

a.) Selection of On-Call Engineering.

Mr. Stoliker stated that the selection committee met and he is requesting approval to negotiate with the top six firms and present signed contracts at the January 1998 meeting.

A motion by was made Bill Joiner, seconded by Guy McDowell, authorizing David Stoliker to proceed with negotiating contracts with the following six engineering firms:

Bohannan Huston,  
Leedshill-Herkenhoff,  
Avid,  
Wilson & Company,  
Easterling & Associates, and  
Smith Engineering.

The motion carried unanimously.

b.) Selection of On-Call Surveying.

Mr. Stoliker stated that the selection committee met and he is requesting approval to negotiate with the top three firms and present signed contracts at the January 1998 meeting.

A motion was made by Bill Joiner, seconded by Guy McDowell, authorizing David Stoliker to proceed with negotiating contracts with the following three surveying companies:

Wilson & Company,  
URS Greiner, and  
AAR-The Larkin Group, Inc.

The motion carried unanimously.

c.) Selection of On Call Field Coordinator.

Mr. Stoliker recommended that the On Call Field Coordinator RFP be eliminated and that the engineering firms be utilized for these purposes as needed on a temporary basis.

It was the consensus of the Board to eliminate the On Call Field Coordinator RFP at this time.

5. Urban Pond Update.

Mr. Stoliker stated that as part of the Trinity Estates development process, a potential problem arose with the capacity of Pond #4. The pond is presently undersized for the amount of flow it could receive from the presently developed area.

Monte Bingham of Reality Engineering stated that his investigation also showed that Pond #4 is undersized for the additional flow that would be received from the Trinity Estates Development.

Mr. Stoliker stated that this is a historic problem. He requested that the Board direct him to work with the entities involved to try to work out a solution and to implement it.

Phil Rios, Administrator of the Village of Corrales, stated that the Village of Corrales is concerned that Rio Rancho is approving developments without an adequate drainage plan and expecting SSCAFCA to solve the situation.

There was a discussion by the Board.

Mr. Stoliker stated that he will attempt to get all the technical information on the Pond and development and bring this information to the Board at the January 1998 meeting.

6. Annual O&M Inspection with NRCS.

Mr. Stoliker stated that at the annual inspection with NRCS everything looked good except for the outlet to the Harvey Jones Channel.

John Campbell, maintenance contractor, presented information regarding the outlet. He also stated that vegetation removal can be accomplished for approximately \$15,000.

Mr. Stoliker stated that he would write a letter to the COE for the dredging and the use of equipment to remove the vegetation.

7. Monthly Maintenance Summary.

Mr. Stoliker stated that a form for the weekly operations and maintenance inspection was completed with John Campbell.

Mr. Campbell stated that he is now tracking the amount of hours on each maintenance item separately and this will be reflected in his billing.

8. Sand Bags Distribution.

Mr. Stoliker stated that he recommends distributing the sand bags as follows:

- 9,000 - Rio Rancho
- 2,000 - Sandoval County
- 2,000 - Town of Bernalillo
- 5,000 - Village of Corrales

It was the consensus of the Board to distribute the sand bags as follows:

- 5,000 - Rio Rancho
- 5,000 - Village of Corrales
- 2,000 - Town of Bernalillo
- 2,000 - Sandoval County

9. Richard Farmer's Memorial Service.

Mr. Stoliker stated that staff attended the memorial service for Richard Farmer.

10. Public Officials Liability Insurance Approval.

Mr. Stoliker stated that the public officials liability insurance policy needs to be approved. A list of advantages and disadvantages was prepared for General Star (current carrier) and Titan. Mr. Stoliker recommended renewing the General Star policy through Manual Lujan Insurance Agency.

A motion by John Chaney, seconded by Bill Joiner, to renew the public officials liability insurance with General Star passed unanimously.

LEGAL COUNSEL REPORT.

Approval of Excess Lots Sale.

Mr. Metzgar reported that the Board needs to approve the sale of the two additional excess lots.

A motion was made by John Chaney to approve the sale of Lot 6 in Block 166 and Lot 16 Block 164, Unit 17, Rio Rancho Estates to the following individuals in the amounts bid on December 4, 1997:

Lot 6, Block 166	\$21,161.00	James & Theresa Andazola
Lot 16, Block 164	\$27,011.00	Paul & Melanie Cassidy

The motion was seconded by Bill Joiner and passed unanimously.

**CHAIRMAN'S REPORT.**

Mr. Yarbrough stated that he had discussed with David Stoliker the possibility of naming certain projects after certain people who contributed a great deal to Corrales Watershed District and SSCAFCA.

Mr. Yarbrough asked the Board members to give this idea some thought and it would be discussed further at the next Board meeting.

**OTHER BUSINESS.**

None.

**DIRECTORS' COMMENTS.**

None.

**PUBLIC FORUM.**

None.

**CLOSED SESSION.**

A motion by John Chaney to go into closed session for the purpose of legal discussion was seconded by Bill Joiner. Roll call vote: John Chaney, yes; James Dorn, yes; Guy McDowell, yes; Bill Joiner, yes; Dub Yarbrough, yes. Motion passed 5 to 0.

The Board went into closed session at 3:50 p.m.

**RESUMPTION OF OPEN MEETING.**


The Board reconvened into open session at 4:00 p.m.

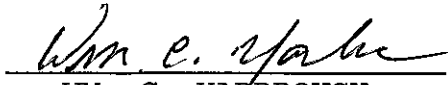
Mr. Yarbrough stated that no official action was taken.



ADJOURNMENT.

A motion by Bill Joiner, seconded by James Dorn, to adjourn the meeting was carried unanimously. Meeting adjourned at 4:00 p.m.

  
BILL R. JOINER  
Secretary

  
WM. C. YARBROUGH  
Chairman

Date Approved Jan 20, 1998