

**SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY  
(SSCAFCA)  
MINUTES OF JULY 27, 2011  
BOARD OF DIRECTORS SPECIAL MEETING**

**CALL TO ORDER.**

The regular meeting of the SSCAFCA Board of Directors was called to order by Mark Conkling, Chairman, at 9:02 a.m.

**ROLL CALL OF DIRECTORS.**

Directors in attendance were Mark Conkling, John Chaney, James Fahey, Steve House and Donald Rudy. Chuck Thomas, SSCAFCA's Executive Engineer, Bernard Metzgar, SSCAFCA's attorney, and members of the public were also present.

**PLEDGE OF ALLEGIANCE.**

The Board was led in the Pledge of Allegiance by Mark Conkling.

Mr. Conkling welcomed Mr. Charles Thomas, P.E. as SSCAFCA's new Executive Engineer.

**APPROVAL OF AGENDA.**

Mr. Conkling stated that, in the interest of time and other commitments, he would like to move the Environmental Services Director ahead of the Fiscal Service Director.

A motion was made by Steve House to approve the Agenda with the change as suggested by Mr. Conkling. It was seconded by Donald Rudy and passed unanimously.

**ANNOUNCEMENTS.**

Announcements were made by Mark Conkling that all electronic devices needed to be turned off during the meeting and that the microphones are voice activated.

**STAFF REPORTS.**

***Executive Engineer:***

Mr. Thomas stated that he has spent the last six days becoming familiar with the office and its infrastructure. He has tried to visit the various facilities SSCAFCA has. He has made it out to at least get a view of the Venada, La Barranta and Montoya Watersheds. The staff has been extremely accommodating and helpful. The monsoon season has hit, however, is fairly weak. There are no significant issues to report and everything seems to be working adequately.

Mr. Conkling stated that regular monthly meetings of the different committees will be held until Mr. Thomas is up to speed on everything.

***Environmental Services Director:***

1. Action/Approval of Selection/Agreement of Artist for Gateway Pond Improvement Project Artwork.

Trevor Alsop stated that staff is asking for approval of the contract for the artwork on the flood wall that is currently being constructed at the Gateway Pond area. Proposals were taken in June with a selection committee meeting in July. Jay Hart, of the City of Rio Rancho, thanked SSCAFCA for being so involved in the community.

Linda Laitner, Chair of the Arts Commission of Rio Rancho, stated that the concept is a monument park made up of three monuments ranging from 11 to 14 feet and a four hundred foot wall covered with art. SSCAFCA funded \$34,000.00 which will go to the artist for materials. After acceptance of the artwork it will be turned over to the City for maintenance and ownership. Four artists submitted proposals. She went over the winning artist, Erica Hoverter's concept and design. The panels will be installed during the month of November with the goal of work being completed in December. With this being made out of glass, it will be graffiti free. The artist uses a product called bullet proof as well which will help to keep it from being broken and can be cleaned easily. There is a solar cell on the slanted top of the monuments which will power some lights that will illuminate the project at night.

A motion was made by Steve House to approve the selection of the artist for the Gateway Pond artwork and the Agreement as presented. It was seconded by Donald Rudy and passed unanimously.

***Fiscal Services Director:***

1. Recognition/Acknowledgment of the Fiscal Services Report for June 30, 2011.

Ms. Debbie Casaus stated that the operating property tax revenue for fiscal year 2011 was 4.3 higher than predicted. This resulted in an increase of about \$135,000.00 over what was predicted. Ms. Casaus stated that general fund expenditures through the end of the year amounted to 59%. There were 51 single family residential permits issued. This is still 38 lower than last fiscal year. Interest is holding still at about 2.38%. This is better than a U.S. Treasury bill.

The Board recognized and acknowledged the Fiscal Services Report.

2. Action/Approval of Resolution 2011-11, Budget for Fiscal Year Ending June 30, 2011.

Ms. Debbie Casaus presented Resolution 2011-11 to the Board. She stated that the \$135,000.00 additional money was programmed into the O & M general fund in anticipation of any emergency events. The cash balance from what was predicted to actual number was about \$345,000.00 higher. That is a result of expenditure timing being a little later in the year than anticipated. Those numbers have been rolled into the new budget. There is one change in the final budget which is an addition to the personnel budget because of a the receptionist position being moved from a half time position to a full time position. This is a change of roughly \$5,000.00. The hiring will most likely be in October.

Mr. Thomas stated that with this position and the impending drainage engineer position, there is an opportunity to look at the job responsibilities for the receptionist and with what Laura is presently doing and maybe shifting some of those duties around to accomplish all three positions with two hires. Ms. Casaus stated that the final budget needs to be submitted to DFA by July 31.

A motion was made by Jim Fahey to approve Resolution 2011-11 as presented. It was seconded by Steve House. Roll call vote: John Chaney, yes; Mark Conkling, yes; Jim Fahey, yes; Steve House, yes; Donald Rudy, yes. The motion carried 5-0.

3. Action/Approval of Resolution 2011-12, Ad Valorem Tax Levy for Tax Year 2011 (Fiscal Year 2012) Applicable to General Operating Fund.

Ms. Debbie Casaus presented Resolution 2011-12 to the Board. She stated it is to approved the ad valorem tax levy for tax year 2011. This is for the general operating fund and staff is proposing no changes in the mil levy. DFA will look at this and will adjust it for yield control or any other factors.

A motion was made by Jim Fahey to approve Resolution 2011-12 as presented. It was seconded by Steve House. Roll call vote: John Chaney, yes; Mark Conkling, yes; Jim Fahey, yes; Steve House, yes; Donald Rudy, yes. The motion carried 5-0.

4. Action/Approval of Resolution 2011-13, Ad Valorem Tax Levy for Tax Year 2011 (Fiscal Year 2012) Applicable to Debt Service Fund.

Ms. Debbie Casaus presented Resolution 2011-13 to the Board. She stated this is applicable to the debt service fund. There is no change and is to be maintained at a .87 mil rate. This is not subject to yield control and is dictated by bonds and maintaining debt covenants to SSCAFCA's bond holders. Mr. Conkling stated that this is the same tax rate since the beginning of SSCAFCA.

**BOARD OF DIRECTORS SPECIAL MEETING**

**JULY 27, 2011**

A motion was made by Jim Fahey to approve Resolution 2011-13 as presented. It was seconded by Steve House. Roll call vote: John Chaney, yes; Mark Conkling, yes; Jim Fahey, yes; Steve House, yes; Donald Rudy, yes. The motion carried 5-0.

5. Action/Approval of contract renewal for Experiential EE, LLC for Professional Water Resources Education Consulting.

Ms. Debbie Casaus stated that this is the second year of a four year contract for Experiential EE, LLC. This year the goal was to double the classes reached to 20. The kids are a real blast and this is a fun endeavor.

A motion was made by Jim Fahey to approve the contract renewal for Experiential EE, LLC as presented. It was seconded by Donald Rudy and passed unanimously.

**CHAIRMAN'S REPORT.**

Mr. Conkling stated that he is really pleased about the art work and its educational outreach potential.

Mr. Conkling again welcomed Mr. Thomas and stated that the Board is looking forward to continued positive energy at SSCAFCA.

**BOARD OF DIRECTOR'S COMMENTS.**

None.

**COMMITTEE REPORTS.**

None.

**ACTION/APPROVAL OF THE MINUTES OF JUNE 13, 2011**

A motion was made by John Chaney to approve the minutes of the meeting of June 13, 2011 as presented. It was seconded by Jim Fahey and passed unanimously.

**ATTORNEY'S REPORT.**

None.

**FOR YOUR INFORMATION:**

Mr. Thomas stated that the following was for Board information only and/or contained in the Board's packets:

1. June 17, 2011 correspondence from Experiential EE, LLC recognizing SSCAFCA for exceptional effort assisting with the RiverXchange for 2010-2011 school year.
2. June 24, 2011 correspondence from NM Department of Finance and Administration granting approval of SSCAFCA's Preliminary Budget for Fiscal Year 2011-12.
3. June 27, 2011 correspondence from Crowley & Gribble, P.C. confirming properties purchased by SSCAFCA in Unit 21 from AMREP Southwest.
4. The 16th Annual New Mexico Infrastructure Finance Conference "Bouncing Back: New Challenges – New Opportunities" October 25th through 27th at Hard Rock Hotel and Casino.

**PUBLIC FORUM.**

None.

**OTHER BUSINESS.**

Next Regular Board Meeting is on Friday, August 19, 2011 at 9:00 a.m.

**ADJOURNMENT.**

A motion was made by Steve House and seconded by Donald Rudy to adjourn the meeting. It was carried unanimously. Meeting adjourned at 9:45 a.m.

  
\_\_\_\_\_  
MARK CONKLING  
CHAIRMAN  
\_\_\_\_\_  
STEVE HOUSE  
Secretary

DATE APPROVED: 10/24/11