

SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)
MINUTES OF JUNE 16, 2017
BOARD OF DIRECTORS REGULAR MEETING

CALL TO ORDER.

The regular meeting of the SSSCAFCA Board of Directors was called to order by James Fahey, Chairman, at 9:06 a.m.

ROLL CALL OF DIRECTORS.

Directors in attendance were Mark Conkling, James Fahey, John Chaney, Steven House and Michael Obrey. Charles Thomas, Executive Engineer, Charles Garcia, SSSCAFCA's attorney, and members of the public were also present.

ANNOUNCEMENTS.

An announcement was made by Chairman Fahey that all electronic devices needed to be turned off during the meeting and that the microphones are voice activated.

PLEDGE OF ALLEGIANCE.

The Board was led in the Pledge of Allegiance by Chairman Fahey.

APPROVAL OF AGENDA.

A motion was made by Steven House to approve the Agenda as presented. It was seconded by John Chaney and passed unanimously.

ACTION/APPROVAL OF THE MINUTES OF MAY 19, 2017.

A motion was made by Mark Conkling to approve the minutes of May 19, 2017 as presented. It was seconded by Michael Obrey and passed unanimously.

PUBLIC FORUM.

No comments were made in the public forum.

STAFF REPORTS.

Executive Engineer:

1. Action/Approval of Resolution 2017-6 Infrastructure Capital Improvement Plan (ICIP).

Mr. Thomas presented the proposed 2019-2023 ICIP and closed the public comment period on the proposed ICIP. He noted that no public comment was received. He indicated that the only major change from last year was the removal of three projects which already have received funding.

A motion was made by Mark Conkling to approve Resolution 2017-6. It was seconded by John Chaney and passed unanimously. There was a brief discussion on naming conventions and noted that the project name as submitted initially was retained throughout its presence on the ICIP list. Roll call vote: John Chaney, yes; Mark Conkling, yes; James Fahey, yes; Steve House, yes; Michael Obrey, yes. The motion carried 5-0.

2. Presentation on the Bosque de Bernalillo Project.

Mr. Andres Sanchez presented information on the recently completed Bosque de Bernalillo project. This project is the first flood control project on the Coronado Arroyo. The project was funded partially by NM state capital outlay and the New Mexico Environment Department River Stewardship Program, the engineering design was completed by SSCAFCA staff. A drone video of the finished project was presented to the Board. The Board suggested submitting this project to the ACEC Annual Awards.

3. Action/Approval to provide funding support to the City of Rio Rancho Southern Blvd. Improvement Project (Tabled at May 19, 2017 Board Meeting).

Mr. Thomas stated that the City of Rio Rancho has withdrawn their request for funding support for this project. After discussion with the City regarding our existing project obligations, the City indicated that they had been able to secure full funding for the Southern Blvd. Improvement Project and would prefer to seek SSCAFCA partnership on future City of Rio Rancho drainage projects.

Mr. Thomas indicated that the City of Rio Rancho has requested a meeting to discuss our future drainage projects and with the Quality of Life Committee to enhance future coordination efforts. Mr. Thomas also suggested meeting with the new Sandoval County Manager Diane Maes to familiarize her with SSCAFCA and our upcoming projects.

Fiscal Services Director:

1. Recognition/Acknowledgement of the Fiscal Services Report for May 31, 2017.

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Ms. Casaus stated that the property taxes collected are 5.6% less than last year. Our General Fund expenditures amount to 49.7% of the total budget and 68% of the budget removing non-recurring funds. There were 38 single family residential permits issued last month. The interest earned on State Treasurer's program was 0.741%.

2. Action/Approval of Resolution 2017-7 Fiscal Year 2017 Budget Adjustment.

Ms. Casaus presented information on Resolution 2017-7. She noted that it will be submitted to the Department of Finance and Administration, and it has a net zero effect on our total cash, it just adjusts our cash balances to match balances submitted to DFA. It decreases the General Fund by \$9,895.00, increases the Debt Service Fund by \$79,068.00 and decreases the Construction Fund by \$69,173.00. This is required prior to approval of the FY18 budget.

A motion was made by Mark Conkling to approve Resolution 2017-7. It was seconded by Michael Obrey and passed unanimously. Roll call vote: John Chaney, yes; Mark Conkling, yes; James Fahey, yes; Steve House, yes; Michael Obrey, yes. The motion carried 5-0.

OTHER COMMITTEE REPORTS.

Director Chaney noted the he attended a public meeting with Mr. Thomas on the latest proposal for the Rio Rancho golf course. At the meeting, Mr. Skarsgard indicated that he is working with a company out of Arizona that specializes in rehabilitation of distressed golf courses to restore an 18-hole golf course. The remainder of the property would be converted to residential development. Creation of a new golf course is highly dependent on the course operation obtaining a favorable water rate from the City.

Mr. Thomas noted that the currently existing ponds would remain and would be available to be used as drainage control.

ATTORNEY'S REPORT.

None.

CHAIRMAN'S REPORT.

None.

BOARD OF DIRECTOR'S COMMENTS.

None.

PROPERTY MATTERS.

1. Action/Acceptance of Drainage Parcels from Sandoval County (Sandoval County Commission approval pending) – Coronado Arroyo – With this transfer of property, SS CAFCA will have continuous ownership from Joiner Pipeline to Rio Grande – “Parcel A” and “Parcel B”, Nazcon Subdivision, Phase II - Approx. 5.35 acres.

Mr. Charles Thomas stated that it is necessary to obtain this property for the Upper Bosque de Bernalillo project.

A motion was made by Steve House to approve the property acquisition as presented. It was seconded by Michael Obrey and passed unanimously.

FOR YOUR INFORMATION.

1. The Professional General Counsel/Legal Services contracts have been renewed with no requested changes for a second year. (m/o)
 - Crowley & Gribble, P.C.
 - Cuddy & McCarthy
2. The Financial Advisor Services contract with RBC Capital Markets has been renewed with no requested changes for the third year. (m/o)
3. May 12, 2017 correspondence from the Department of Finance and Administration approving Fiscal Year 2017-18 proposed budget.

OTHER BUSINESS.

1. Discussion of SS CAFCA Sustainability Analysis. (m/o).

Mr. Charles Thomas stated that he has completed a sustainability analysis of the SS CAFCA fiscal model for the long-term realization of SS CAFCA goals. A report was developed to evaluate future

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budget projections, comparing income to expenses. Mr. Thomas provided a summary of the report to the Board and discussed strategies to minimize increases in operating expenses.

2. Action/Approval of Resolution 2017-8 Reduction In Force. (m/o)*

Mr. Chuck Garcia, SCAFCA Legal Counsel, indicated that for purposes of implementing recommendations from the Sustainability Analysis Report, that the SCAFCA Personnel

Policy needed to be modified to include a policy addressing the implementation of a Reduction In Force action. Mr. Garcia and his associate, Carol Helms, provided an explanation of the proposed policy.

A motion was made by Michael Obrey to approve Resolution 2017-8. It was seconded by Steve House. Based on discussion with SCAFCA Legal Counsel, an amended motion was made by Mark Conkling and seconded by John Chaney to modify Section V.C.1. to include a voluntary resignation agreement. Resolution 2017-8 was passed unanimously, as amended. Roll call vote: John Chaney, yes; Mark Conkling, yes; James Fahey, yes; Steve House, yes; Michael Obrey, yes. The motion carried 5-0.

3. Executive Session - Discussion regarding personnel matters pursuant to provisions of NMSA 1978, §10-15-1 (H)(2); specifically, the impact of reorganization and redistribution of responsibilities on specific employees.

CLOSED SESSION.

A motion was made by Steve House to go into Closed Session to discuss personnel issues arising from the Staff Re-Organization Plan. It was seconded by Mark Conkling. The Board went into Closed Session at 10:37 a.m.

OPEN SESSION.

The Board reconvened open session at 11:17 a.m. Chairman Fahey stated that the only business conducted during the Closed Session was that relating to personnel issues arising from the Staff Re-Organization Plan. A discussion was held and no decisions and no votes were made.

4. Action/Approval of Staff Re-Organization Plan. (m/o)

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A motion was made by Steve House to approve the Staff Re-Organization Plan. It was seconded by Michael Obrey and passed unanimously.

5. Next Regular Board Meeting is on Friday, July 28, 2017 at 9:00 a.m.

ADJOURNMENT.

With no further business, Mr. Fahey declared the meeting adjourned. Meeting adjourned at 11:21 a.m.



MARK CONKLING
Secretary



JAMES FAHEY
CHAIRMAN

DATE APPROVED: 7/28/2017