

SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)
MINUTES OF JANUARY 4, 2016
BOARD OF DIRECTORS SPECIAL MEETING

CALL TO ORDER.

The special meeting of the SSCAFCA Board of Directors was called to order by James Fahey, Chairman, at 9:00 a.m.

ROLL CALL OF DIRECTORS.

Directors in attendance were John Chaney, Mark Conkling, James Fahey, and Steve House. Charles Thomas, Executive Engineer, and members of the public were also present.

Michael Obrey arrived later in the meeting.

PLEDGE OF ALLEGIANCE.

The Board was led in the Pledge of Allegiance by James Fahey.

ANNOUNCEMENTS.

An announcement was made by James Fahey that all electronic devices needed to be turned off during the meeting and that the microphones are voice activated.

SELECTION OF CHAIR OF THE BOARD OF DIRECTORS/PRESIDENT OF THE AUTHORITY.

- **Passing of the Gavel**

Mark Conkling nominated James Fahey as Chairman of the Board and President of the Authority. It was seconded by Steve House and passed unanimously electing Mr. Fahey as Chairman and President of the Authority.

Mr. James Fahey assumed his position as Chairman of the Board of Directors and President of the Authority.

APPROVAL OF AGENDA.

A motion was made by Steve House to approve the Agenda as presented. It was seconded by Mark Conkling and passed unanimously.

ELECTION OF OFFICERS.

Chair Pro Tem of the Board of Directors/President Pro Tem of the Authority.

- Steve House, alternate John Chaney

Secretary of the Board of Directors.

- Mark Conkling

Treasurer of the Board of Directors.

- Michael Obrey

A motion was made by Mark Conkling to nominate and elect the officers as set forth above. It was seconded by Steve House and passed unanimously electing the officers of the Authority as set forth above.

ASSIGNMENT OF COMMITTEE MEMBERSHIPS BY THE CHAIRMAN.

Mr. Fahey made the following committee appointments:

1. Executive Committee. James Fahey appointed James Fahey as Chair and Steve House as Chair Pro Tem, with Bernard Metzgar and Chuck Thomas also as members of the committee. He appointed John Chaney as the alternate.
2. Budget Committee. James Fahey appointed Michael Obrey as Chair (Treasurer) and Mark Conkling, Debbie Casaus and Charles Thomas as the Budget Committee, with James Fahey as the alternate.
3. Personnel Committee. James Fahey appointed John Chaney as Chair and Mark Conkling, Catherine Conran and Charles Thomas as the Personnel Committee, with Steve House as the alternate.
4. Lobbyist/Legislative Liaison Committee. James Fahey appointed James Fahey as Chair and John Chaney, Catherine Conran and Charles Thomas as the Lobbyist/Legislative Liaison Committee, with Mark Conkling as the alternate.
5. Mid Region Council of Governments (MRCOG) Board Representatives.
 - a. Water Resources Board. James Fahey appointed James Fahey to the Water Resources Board, with Steve House as the alternate.
 - b. Board of Directors/Executive Board. James Fahey appointed James Fahey to the Executive Board with Steve House as the alternate.

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- c. Metropolitan Transportation Board. James Fahey appointed Steve House to the Metropolitan Transportation Board with Charles Thomas as the alternate.

A motion was made by Steve House to approve the committee memberships as set forth above. It was seconded by John Chaney and passed unanimously.

RESOLUTIONS FOR APPROVAL.

1. Resolution 2016-1, Notice for Meetings.
Resolution 2016-2, Designation of Official Newspaper.
Resolution 2016-3, Check Signing Authorization.
Resolution 2016-4, Designation of Legal Holidays.

Mr. Thomas presented Resolution 2016-1 and stated that the Resolution complies with the Open Meetings Act and sets the location and date and time for all the Board meetings. A motion was made by John Chaney to pass and approve Resolution 2016-1 as presented. It was seconded by Steve House.

Roll call vote: John Chaney, yes; Mark Conkling, yes; James Fahey, yes; Steve House, yes. The motion carried 4-0.

Mr. Thomas presented Resolution 2016-2. He stated that there are no changes from the previous year with the Albuquerque Journal designated as SSCAFCA's official newspaper and The Observer designated as an additional newspaper. A motion was made by John Chaney to pass and approve Resolution 2016-2 as presented. It was seconded by Steve House.

Roll call vote: John Chaney, yes; Mark Conkling, yes; James Fahey, yes; Steve House, yes. The motion carried 4-0.

Mr. Thomas presented Resolution 2016-3 and stated that all checks must be signed by two people and that all checks exceeding \$20,000.00 will need to be countersigned by at least one Board member. A motion was made by John Chaney to pass and approve Resolution 2016-3 as presented. It was seconded by Steve House.

Roll call vote: John Chaney, yes; Mark Conkling, yes; James Fahey, yes; Steve House, yes. The motion carried 4-0.

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Mr. Thomas presented Resolution 2016-4 which sets out SSCAFCA's legal holidays. A motion was made by John Chaney to pass and approve Resolution 2016-4 as presented. It was seconded by Steve House.

Roll call vote: John Chaney, yes; Mark Conkling, yes; James Fahey, yes; Steve House, yes. The motion carried 4-0.

STAFF REPORTS.

Executive Engineer:

1. Action/Acceptance of Regular Committee Meeting Schedule.

Mr. Charles Thomas stated that he has sent out a memo to the Board regarding establishing a regular schedule for all the SSCAFCA committee meetings. He stated that the Executive Committee will meet every month, the Budget Committee and the Personnel Committee will meet every other month with the meetings being staggered, and the Lobbyist/Legislative Liaison meeting occurring on a tri-annual basis, i.e., before the legislative session, after the legislative session, and then in the fall as a preparatory meeting for the next year's activities.

A motion was made by Mark Conkling to approve the regular committee meeting schedule as presented. It was seconded by Steve House and passed unanimously.

Fiscal Services Director:

1. Action/Acceptance of contract renewal with Larry Horan for Professional Lobbyist Services with no requested changes.

Ms. Deborah Casaus stated that Mr. Horan has requested a contract renewal for professional lobbyist services with no requested changes. Mr. Horan stated that he appreciates his ongoing relationship with SSCAFCA. This year, the funding for severance tax for the capital outlay is a reduced number from last year to \$149 million. The formula he has been using has been successful and SSCAFCA is completing projects with the funding it is receiving from the legislators. Because SSCAFCA uses it as a last piece of funding to finish projects, it makes it easier to receive the money. He will monitor the changes in the capital outlay process. He is also expecting changes to laws as a result of the recent police murders in Rio Rancho and Albuquerque.

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A motion was made by Mark Conkling to accept and approve the contract renewal with Lawrence Horan, Ltd. as presented. It was seconded by Michael Obrey and passed unanimously.

2. Action/Acceptance of contract renewal with the following contractors for Real Estate Appraisal Services with no requested changes:
- a. Eugene Cavallo & Assoc.
 - b. Godfrey Appraisal Services
 - c. Riley & Knight Appraisals & Consulting
 - d. Shipman/Foley & Assoc.

Ms. Deborah Casaus stated that Eugene Cavallo & Associates, Godfrey Appraisal Services, Riley & Knight Appraisals & Consulting, and Shipman/Foley & Associates have all requested contract renewals for on-call real estate appraisal services with no requested changes in their contracts.

A motion was made by Steve House to accept and approve the contract renewals as presented. It was seconded by Mark Conkling and passed unanimously.

Mr. Conkling stated that recently SSCAFCA was charged for independent appraisals on lots that were exactly the same and that were contiguous. This has not happened in the past, and he would like to not see it happen again. Mr. Thomas stated that staff is concerned with this as well, and with property acquisition services. A bulk rate for appraisals in the same area has been given in the past. Mr. Thomas stated that the contracts state a per lot price in the appraisal contract, but nothing about a bulk rate. It is possible to put that into the contracts as an amendment.

3. Action/Acceptance of contract renewal with the following contractors for Surveying Services with no requested changes:
- a. Cobb Fendley & Assoc.
 - b. Community Sciences Corp.
 - c. Huitt Zollars, Inc.
 - d. WayJohn Survey, Inc.
 - e. Wilson & Company

Requesting an increase:

- a. WHPacific.

Ms. Deborah Casaus stated that Cobb Fendley & Associates, Community Sciences Corp., Huitt Zollars, Inc., WayJohn Survey, Inc., and Wilson & Company have all requested contract renewals for surveying services with no requested changes in their contracts. She stated that WHPacific has requested a contract renewal for surveying services with an increase in its contract

which averages out to about 6% increase. When she compared their rates versus the other surveyors, it brings them to the same ballpark.

A motion was made by Steve House to accept and approve the contract renewals as presented. It was seconded by Mark Conkling and passed unanimously.

4. Action/Acceptance of contract renewal with the following contractors for Sediment Removal and Construction Services with no requested changes:
 - a. CBKN Dirtworks
 - b. PG Enterprises, LLC
 - c. RAC Construction, Inc.

Ms. Deborah Casaus stated that CBKN Dirtworks, PG Enterprises, LLC, and RAC Construction, Inc. have all requested contract renewals for sediment removal and construction services with no requested changes.

A motion was made by Mark Conkling to accept and approve the contract renewals as presented. It was seconded by Steve House and passed unanimously.

CHAIRMAN'S REPORT.

None.

BOARD OF DIRECTOR'S COMMENTS.

Mr. Conkling stated that he is concerned about any possible opposition to the bond election that will be held this year. Mr. Thomas stated that, after consulting general counsel, as long as SSSAFCA is not stating a position on the bond election itself, it can put out as much factual documentation as it wishes. Mr. Fahey stated that when the Board talks about projects, the members should try not to mention that any money is earmarked for any particular project. Mr. Thomas stated that SSSAFCA has not put out a news release on the funding, however, when SSSAFCA does the press releases at the completion of the project, staff notes where the funding came from and identifies the partnerships it enters into.

Mr. Horan stated that SSSAFCA's bonds will not increase taxes. However, in Sandoval County, there has been some traditional resistance to bonds. As with the last bond cycle, if you tell a compelling story about how SSSAFCA efficiently spends the money, along with emphasizing the public safety and service that SSSAFCA provides, then the public is more open to the bonds.

ATTORNEY'S REPORT.

None.

PROPERTY MATTERS.

None.

FOR YOUR INFORMATION.

1. Rio Rancho Observer article, "SSCAFCA bridges, trail open near Maggie Cordova", (12/19/2015).

PUBLIC FORUM.

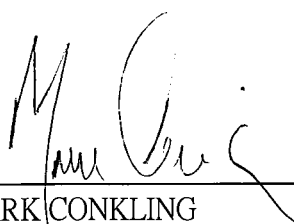
None.

OTHER BUSINESS.


- Next Regular Board Meeting is on Friday, February 19, 2016 at 9:00 a.m.

ADJOURNMENT.

A motion was made by Steve House and seconded by John Chaney to adjourn the meeting. It was carried unanimously. Meeting adjourned at 9:43 a.m.



MARK CONKLING
Secretary



JAMES FAHEY
CHAIRMAN

DATE APPROVED: _____