SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)
MINUTES OF SEPTEMBER 18, 2015
BOARD OF DIRECTORS REGULAR MEETING

CALL TO ORDER.

The regular meeting of the SSCAFCA Board of Directors was called to order by James Fahey, Chairman, at 9:00 a.m.

ROLL CALL OF DIRECTORS.

Directors in attendance were John Chaney, Mark Conkling, James Fahey, and Michael Obrey. Steve House was noted as absent. Charles Thomas, Executive Engineer, Bernard Metzgar, SSCAFCA's attorney, and members of the public were also present.

ANNOUNCEMENTS.

An announcement was made by James Fahey that all electronic devices needed to be turned off during the meeting.

PLEDGE OF ALLEGIANCE.

The Board was led in the Pledge of Allegiance by James Fahey.

APPROVAL OF AGENDA.

A motion was made by John Chaney to approve the Agenda as presented. It was seconded by Mark Conkling and passed unanimously.

ACTION/APPROVAL OF THE MINUTES OF JULY 24, 2015.

A motion was made by Mark Conkling to approve the Minutes of July 24, 2015 as presented. It was seconded by Michael Obrey and passed unanimously.

PUBLIC FORUM.

None.

STAFF REPORTS:

Executive Engineer:

1. Patchogue Project Update.

Mr. Charles Thomas stated that Andres Sanchez will give an update on this project.

Mr. Andres Sanchez stated that the project is ongoing and should be wrapped up next week. They are currently about 36 days into the contract and are well ahead of the 60 day schedule for the project. There was very severe erosion just below the Mariposa Development. It had been fixed a couple of times, but those fixes failed. They are laying asphalt right now. Then they will have to stripe the roadway and general site cleanup.

Mr. Sanchez stated that this was originally constructed in 2005. In early 2007, there was significant erosion happening. This was caused by undermining under the road. The water traveled around the lip of the culvert and then came back down and soaked into the soil. In late 2007, there was an attempted fix where the City dumped a lot of rock into the channel and the rundown to the main channel. He is not sure any work was done on the top to try to compact soil under the culvert. About six months ago, an evaluation showed that the end sections had completely fallen off the culvertsand a handful of pipe sections had fallen off of each culvert. The arroyo continued to meander, which further contributed to the problem. This resulted in a major safety issue.

Mr. Sanchez went through photos of the project's progress. The design included a ring chamber, which is an energy dissipater within a pipe. There is a 42 inch culvert at 15% grade under the roadway and it ties into a flat energy dissipater. This will create a lot of turbulence and bring the velocities down to a more acceptable range. Immediately downstream of that ring chamber, there is a plunge pool for further energy degradation. This will keep the sediment moving and keep the pipe clean.

Dave Thompson stated that they hoped that this would be somewhat of a prototype. There is a culvert crossing south of here that is almost in as bad shape. They needed to flatten out the flows and reduce the velocity to mitigate the erosion. Mr. Sanchez stated that they had lost two or three eight foot sections off of the pipe before they started the project. Eddie Paulsgrove stated that the downstream section looks like it has a series of baffles. On the upstream end, it looks like the intake was at an oblique angle to flow direction and might have the potential to erode. Mr. Sanchez stated that it does appear that it has the potential to erode, but what you can't see is that there is some rock buried on that face. They are fairly confident in the system maintaining itself now that the grades have been established. They will monitor it and keep a close eye on it. Mr. Easterling stated that the arroyo was originally planned to go around the north side of a tree, but later decided to go around the south. This is designed to keep the sediment moving through the system. This is a

prototype and it is not overdesigned. It may need a little tweaking, but they do not anticipate a catastrophic failure.

Mr. Easterling stated that one of the reasons this was failing is that water was coming in from the flanks that had gotten behind the rip rap. Curb and gutter was necessary in order to take the drainage into the culvert where they wanted it.

2. Presentation on UNM Saratoga Model Final Results.

Mr. Charles Thomas stated that Adrienne Martinez, with the UNM Hydraulics lab is going to do a presentation. SSCAFCA wanted to complete a physical model of the concept to see how well it would work. They also experimented with an inline diversion structure, so they wound up with three separate configurations as part of the process.

Ms. Adrienne Martinez stated that this project is upstream of 528 on the Lomitas Negras Arroyo. There is the Saratoga Pond Project and below that is Saratoga Drive. The arroyo is the Lomitas Negras. The box culverts at Saratoga Drive are undersized. They want to take the two tributaries of the arroyo and get them to pass the right amount of flow under the culverts. There is limited culvert capacity and 1,800 cfs is the number she received from Smith Engineering. The goals were to use the pond and lateral weir to reduce the effects of the design storm, or 3,338 cfs. They wanted to avoid overtopping Saratoga Drive and save everybody downstream. They decided to go with a 620 foot long lateral weir. They were only interested in diverting the higher flows. No water will be diverted from the North Tributary.

Ms. Martinez stated that they modeled four different options. The 620 foot weir at both 1 ½ feet high and 1 foot high. They also looked at the inline diversion structure at two different locations. They started with a design flow rate of 3,338 cfs. The flow rate without peaking over the weir is about 500 cfs. They were able to divert about 2,000 cfs over the weir and allow 1,800 to get to the culvert. With option 1, the lateral weir being 1 ½ feet high, there is water overtopping the elevation where Saratoga Road would be. In option 2, the 1 foot weir, there is no overtopping. She went over pictures of the results of the modeling. They decided the best option was the 1 foot weir with no vanes. She showed a video of the modeling.

Ms. Martinez stated that Chuck Thomas had suggested shortening the weir and looking at passing enough water to get to the box culverts using an inline diversion structure. MCT Industries fabricated a structure for her to help her decide how the facility will work. Starting with the smallest gate, it passed what they wanted, and it didn't overtop Saratoga. A bigger gate gave the same results. A lower gate, but larger area, was the best option. She showed another video of the

inline diversion structure. They measured their flows by volumetric capture. The hydraulic jump occurs upstream of the actual structure. It's about 400 feet away from the gate opening itself. There are also some jumps occurring within the actual structure itself. The water will flow directly into the pond from the weir. She stated that by changing the location, they did lower the water depths.

Mr. Thomas thanked everybody involved with this project. They did model some sediment to ensure that there wouldn't be any clogging issues with this type of structure. This type of structure adds a lot of flexibility on where the structures can be placed. The difficulty with the culverts as they are currently designed is that they are too flat so they will continue to have sediment. One of the options in the original design is to modify the transition into the box culverts to increase the velocity and create a self-cleaning environment in the area.

3. Update on Geringer Property Obligation.

Mr. Charles Thomas stated that part of the development of the Rust Medical Center required a large portion of the Black Arroyo east of Unser to be vacated so that the property could be built. As part of that vacation, there was habitat which was going to be impacted. There was mitigation property required to be set aside as part of that. SSCAFCA was ultimately designated as the steward of that property which is now in place upstream and west of Unser. However, as part of the process, there was still some outstanding obligations to SSCAFCA that remained. Many of them were put on hold when 2008 hit and the economy went down and development stopped. Things are picking up now so Mr. Geringer has been in contact with SSCAFCA staff and he is now taking care of the six acres of property that was part of his obligation and that is now complete.

Mr. Thomas stated that the other two items that are still outstanding are the design of the 19th Avenue Dam itself and the provision of 85 acre feet of storage. The property they have come up with, working with Bo Johnson, is a stretch of Montoyas Arroyo between 528 and the Village of Corrales which had been part of the Arrowhead East Plat. There is a significant slope on the property creating problems for development. SSCAFCA is mostly interested in the arroyo property. The plat has been subdivided and an 11 acre parcel has been created that stretches all the way and contains the entire arroyo plus a buffer area on the south side. This has been dedicated to SSCAFCA.

4. Action/Acceptance of Selection/Agreement for Right of Way Acquisition Support Services
   - *a. Select ROW*
   - *b. Cobb Fendley*

c. Tierra Right of Way.

Mr. Charles Thomas stated that the first RFP SSCAFCA had sent out recently was for right-of-way acquisition support services. At this time, staff recommends moving forward with Select ROW, Cobb Fendley, and Tierra Right of Way.

A motion was made by Michael Obrey to accept the selection of the companies for Right of Way Acquisition Services as presented. It was seconded by Mark Conkling and passed unanimously.

5. Action/Acceptance of Selection/Agreement for On-Call Professional Engineering Services – Federal Funded with the following firms:

a.	*Wilson & Company*	*e.*	*Bohannan Huston, Inc.*
b.	*Smith Engineering Company*	*f.*	*CH2M*
c.	*Daniel B. Stephens & Associates*	*g.*	*HDR, Inc.*
d.	*JE Fuller Hydrology & Geomorphology, Inc.*	*h.*	*OccamIEC Consulting Engineers, Inc.*
		I.	*CDM Smith, Inc.*

Mr. Charles Thomas stated that the second RFP SSCAFCA recently sent out was for on-call professional engineering services – federally funded. SSCAFCA did have an on-call engineering services contract in place which was awarded to several firms in 2012, and SSCAFCA had the opportunity to extend those existing contracts for one final year. Staff discovered early on in the Harvey Jones Channel with the federal funding involved that the agencies overseeing those funds disallowed the use of the on-call contractors because they were not procured in accordance with federal requirements. Most of the projects had some federal nexus involved with them. The State, for a state funded project, requires consideration of resident or veteran preference. Federal requirements disallow a resident or veteran preference. There was a conflict between the way the proposals were scored. The solution was to issue two identical RFPs - one for state and local projects, and one for federal projects, with slightly different scoring items. A large group of firms responded and staff recommends moving forward with the firms listed.

A motion was made by Mark Conkling to accept the selection of the companies for On-Call Professional Engineering Services – federally funded as presented. It was seconded by John Chaney and passed unanimously.

6. Action/Acceptance of Selection/Agreement for On-Call Professional Engineering Services – State Funded with the following firms:.

a.	*Wilson & Company*	*e.*	*Bohannan Huston, Inc.*
b.	*Smith Engineering Company*	*f.*	*CH2M*
c.	*Daniel B. Stephens & Associates*	*g.*	*HDR, Inc.*
d.	*JE Fuller Hydrology & Geomorphology, Inc.*	*h.*	*Occam/EC Consulting Engineers, Inc.*
		I.	*CDM Smith, Inc.*

A motion was made by Mark Conkling to accept the selection of the companies for On-Call Professional Engineering Services – state funded as presented. It was seconded by John Chaney and passed unanimously.

7. Current and Future Project Update.

Mr. Charles Thomas stated that he has categorized all projects where there is still activity moving forward and ones which have recently completed. He has created a visual presentation for the Board. The red circles are projects that are still actively being planned. Orange is basically completed on property acquisition and need to now move forward with a more robust design. Yellow circles are projects that have completed some level of design, either preliminary or full, and have been submitted for funding or are seeking partnerships depending on the nature of the project. The projects in green are essentially fully funded and can be moved forward to construction. The blue circles are projects that are currently under construction. Purple circles are projects that have been recently completed.

Mr. Thomas stated that there is a significant amount of activity scattered throughout SSCAFCA's jurisdiction. There is an arroyo safety project not listed on this update that has been funded by FEMA. It is an education outreach program. There is also a rain gauge project funded by FEMA. There is a whole list of excluded projects that did not make the list. There is a number of inactive future projects that are planned for, but there are no resources at the moment to move forward. There is a host of general erosion and grade control work along the systems. As there is an increase in development, sediment will decrease, and erosion will increase. Every time there is a storm event and they see a facility that is not functioning as well as it can be, they will be modified to increase their effectiveness, and these are also excluded from the list.

With regard to the northwest quadrant, Mr. Thomas stated that the conceptual design for the Calabacillas PDV Dam is completed and staff is actively acquiring property. The next project is the Northern Meadows PDV Dam. Paseo del Volcan is a primary place to use as an embankment for future facilities. The property for Gold Park Dam has been 100% acquired. One of the benefits of getting the property in place is that it will be there when the money comes in to build the facility. The Ponce de Leon off channel was acquired from AMREP in the arroyo. There is a very wide bend in the arroyo and it's perfect for an off channel facility. It is preliminarily designed and planned out

for the future. The North Hills Off Channel conceptual design is completed and property is being actively acquired. Upper SLO Dam is funded and construction should begin in November 2015. SSCAFCA received funding from the Army Corps to complete an erosion and sediment study on the Montoyas Arroyo. The idea is to do some detailed sediment transport analysis and quantify sediment input into the system during storm events to help manage the LEE and future grade control structures in a better manner. It is fully funded.

In the northeast quadrant, Mr. Thomas stated that Badger Dam planning design is completed. They have completed a modification of the flood plain in that area. There is one property remaining that had a house on it that is currently in foreclosure. Staff has informed the seller and the bank that this property is impacted by the flood plain. They are in talks with the bank. Landfill Pond. As part of the work that the City was doing on Idalia, they saw the need to establish some flood control for this portion of the tributary to the Barrancas. There is a suitable location on the landfill property, which is owned by the County. The County was more than happy to do the excavation for SSCAFCA and use the dirt as cover for the landfill. By putting that pond in place, the flow that goes under Idalia is reduced. On the City Center PDV Dam, all right of way has been completed and there is a complete conceptual design. Sheriff's Posse Water Quality Feature will be a diversion structure on the small arroyo before it goes into the Rio Grande. It has been completed and the state liked the project and staff has added more detail and is resubmitting it to the state. Calle Baack Road Improvements is funded. Capital outlay was provided to the Town of Bernalillo and they asked SSCAFCA to head the project. It is currently under design and pending construction in February 2016. Venada Off Channel conceptual design was completed and that has been accepted by the Army Corps. At present, the Corps feel it is eligible for full design funds. Unser Dam below Mariposa conceptual design is completed. SSCAFCA was successful in obtaining funding through the FHWA by using Unser as the embankment for the facility. SSCAFCA has been locked in for funding in the 2020-2021 fiscal year. This facility is not critical at this time. The Patchogue Road Improvements are under construction and should be finished within a week or two.

In the southeast quadrant, Mr. Thomas stated that Guadalajara Phase II is a project where Phase I was put in place and then paving was put in to protect the structure. As part of the City's design, they completed a portion of the design for Upper Reach, so this is about 65% complete. Staff is looking for possible funding sources. On Saratoga Dam, the conceptual design has been completed. That has been submitted for funding to FEMA. SSCAFCA is the first agency to submit under the pre-disaster mitigation program. FEMA was very interested and excited about the project. That project will be about $2 million. Alberta Phase II has been funded between state capital outlay and FEMA funds. It is currently under final design and construction should begin in December 2015. The Lower Montoyas Water Quality Feature was funded through the Clean Water State Revolving Loan Fund and should be completed within the next month or so. Lomitas Negras Phase I was

completed in June 2014. Harvey Jones Channel Improvements was completed in May 2015. The ribbon cutting for that will be October 15th. On the Dam 4 to 1 Trail Improvements, there was some failure from the 2013 storms, and the improvements to that system were completed in February 2015. The Roskos Field Retrofit was completed just last month.

In the southwest quadrant, Mr. Thomas stated that the planning design for Trib P Ponds just above Northern has been completed and property acquisition is about 85% complete. Rainbow Pond will be a significant pond that will reduce storm flows in the Unit 10 area. Property acquisition is about 80% complete. The last six parcels of property are a single owner. The Trib D Ponds planning and design and property acquisitions are complete. On the west side of Calabacillas there is not a whole lot of development, so those are expected to be future projects. Sugar Dam design was complete several years ago and probably should be updated. It is ready to be funded. The conceptual design for Lisbon Dam has been completed and SSCAFCA has submitted to FEMA for funding on that project. This will be the next project after Saratoga to receive funding. The Trib A Dam, with the development of Los Diamantes, provides an opportunity to take all the flow in the upper basin and divert it into the Calabacillas and remove it from the arroyo system. The conceptual design has been completed and staff is working with the local development community as funding partners. On the 19th Avenue Dam, the conceptual design has been completed and staff is actively trying to acquire funding for that project. The Black Arroyo Trail and Bridge Project is 100% funded and is currently under construction with an anticipated completion date of December 2015. SSCAFCA was able to take advantage of some additional funding from FHWA and put another bridge crossing over the Black Arroyo Phase II, along with adding a trail spur to Maggie Cordova. This is fully funded and pending construction in January 2016. The Owl Shade Structure was funded through private partnership funding with PNM. The design is completed and construction is pending. The Army Corps is coming close to the end of their funding cycle and they asked if SSCAFCA wanted an additional $50,000 to complete a separate arroyo within the Calabacillas Arroyo. Lisbon Channel has been funded and will provide an access road that will double as a trail system.

8. Development Review.

Mr. Charles Thomas stated that there are two items. In Unit 10 there is a Weinerschnitzel going in. The Lomas Encantadas Phase III development is moving forward. This is AMREP's development. They are actively selling lots. There was a lot of maintenance level work to restore things that laid untended due to the real estate crash a couple of years ago.

Fiscal Services Director:

1. Recognition/Acknowledgment of the Fiscal Services Report for August 31, 2015.

Ms. Deborah Casaus presented the Fiscal Services Report for August 30, 2015 in the Board's packets. She stated that property tax revenue after two months of collections are about 9.1% less in the operating fund and about 5.1% less in the debt service. These are collections from tax year 2014. There are no problems anticipated. General fund expenditures through August 31, 2015 amount to 7.2% of the total budget and SSCAFCA is 17% through the fiscal year. The City of Rio Rancho has issued 42 single family residential permits issued for the month of July and 31 for the month of August. This is about 15% less than last calendar year. Interest earned on the State Treasurer's funds was at a rate of .107% for the month of August. The 90 day treasury bill is at .036%. SSCAFCA is currently undergoing its fiscal year 2015 audit. Staff had the entry conference on Tuesday with its auditors. Any final items will come back in about a month or so. SSCAFCA has received final approval of its fiscal year 2016 budget.

The Fiscal Services Report for August 30, 2015 was recognized and acknowledged by the Board.

2. Action/Acceptance of Resolution 2015-17 Fiscal Year 2015 Budget Adjustment.

Ms. Deborah Casaus stated that a couple of months ago she brought to the Board a budget adjustment to reduce the cash balances as a result of the loss incurred from the state treasurer's local government investment pool of about $1,634. This Resolution is to reduce the expenditures in those corresponding funds. $206 in the general fund, $47 in the debt service fund, and about $1,380 in the construction fund.

A motion was made by John Chaney to approve Resolution 2015-17 as presented. It was seconded by Mark Conkling. Roll call vote: John Chaney, yes; Mark Conkling, yes; Jim Fahey, yes; Michael Obrey, yes. The motion passed 4-0.

Environmental Services Director:

1. Presentation on Lower Montoyas Water Quality Project.

Mr. Dave Gatterman stated that the Notice to Proceed on the Lower Montoyas Water Quality Project was issued on March 30, 2015. This is a $1.8 million project, which includes NMGRT. Substantial completion was reached on this project on September 8. It was originally supposed to be in late July, but the typical monsoons slowed down construction. The contractor now has 30 days to reach final completion. One of the things that was bid as part of the project was a two

year obligation on the contractor to water the landscaping. There are also some plants that are going in that cannot be planted until March 2016. This will be broken off into a separate contract that will be brought back to the Board. This will be about $90,000. He showed the Board pictures of the project to date and discussed the various plants that are being put in.

Mr. Thomas stated that when construction began and the drop structures were being built, Mr. Gatterman convinced the contractors to leave the grout in a rough, unfinished state rather than making it smooth. This should reduce skateboarders because of the rough texture of the structure. The other added benefit is that sediment fills in the rough spots in the grout and hides it quite effectively. SSCAFCA is also hopeful to get the EPA administrator to come out for the ribbon cutting.

2. Update on the Completion of the Roskos Shade Structure.

Mr. Dave Gatterman stated that this was a demonstration project for arid techniques on capturing rainwater and using it in local environments. Construction was completed on August 14, 2015 for a total cost of just under $26,000. He showed the Board pictures of the project and discussed the various steps taken to complete the project.

3. Presentation on owls in Black Arroyo.

Mr. Dave Gatterman stated that as part of the Black Arroyo Project, a pre-construction bird survey was required, which was completed on July 20th. The survey identified nine active burrows within the system, but none of them were in conflict with construction. He showed the Board pictures of different owls and birds in the area.

4. Notice of Public availability of 2014/2015 MS4 Report.

Mr. Dave Gatterman stated that the Board does not need to take any action on this MS4 Report. He announced that it will be posted on SSCAFCA's website and is publicly announcing that it is being released today. Public comment will be received for 30 days. It will then be sent to the EPA after addressing any public comments received.

Administrative Services Director:

1. Education Outreach Update.

Ms. Catherine Conran stated that they have been working on the River XChange Program, Arroyo Classroom, Watershed on Wheels, the Rio Rancho Children Water Festival, and SAFE (Students Achieve for Excellence), Arroyo Safety (listed in both the educational outreach and the community), and the Mid Rio Grande Storm Water Quality Team, the Arid lid Conference, and the Preconference Field Trip, the Poop Fairy Pilot Project, and Keep Rio Rancho Beautiful.

Ms. Conran stated for their educational outreach they have been working with River XChange since its inception. It is a fifth grade year long program where students learn about the watershed and partner with schools all over the world. This program is enhanced by companies that come in and do presentations, such as SSCAFCA. River XChange has reached over 14,000 students in New Mexico since it started.

Ms. Conran stated that the Arroyo Classroom is a program SSCAFCA started for third graders to learn about the habitats, arroyos, and arroyo safety. Staff tries to utilize the animals that are living in and around the arroyos to build a connection with students. They take live bats and owls into the classrooms. They also do activities based on flora and fauna, hoping that the children will empathize with what happens with the animals in the environment.

Ms. Conran stated that they tried a program last year called Watershed on Wheels, which is a rolling watershed modified from a different program. They took this to sixth grade classes, but was not the success that they had hoped. They did not receive the motivation from the schools or the teachers.

Ms. Conran stated that another program is the Rio Rancho Children's Water Festival. This is a two day program with hands on activities. It reaches all the students in Rio Rancho, Bernalillo, and the Pueblo. There are 16 different presenters and the students rotate to different booths for 30 minutes before they leave for the day.

Ms. Conran stated that the SAFE program is a program with Rio Rancho Public Schools that is an after school program. There are hands on activities and they talk about local environmental issues. They try to explain the differences between the different types of water.

Ms. Conran stated that the Arroyo Safety program will be an awareness program for adults and students. They will go into the classrooms with information, and it is anticipated that there will be an app that will show information on arroyos if you are near or in one.

Ms. Conran stated that the connection with the Mid Rio Grande Storm Water Quality Team is a great way to leverage the marketing skills and partnership with different entities. Through

this consortium, they reached 60,000 people. They just recently came up with a kiosk that is three sided and will have interactive games. This will kick off at the Balloon Fiesta this year.

Ms. Conran stated that the Poop Fairy was borrowed from Greenville, South Carolina. Their Soil and Water Conservation District allowed SSCAFCA to use the image for free. Staff created signs telling the public why it is important to scoop the poop. There is an ordinance in Rio Rancho where you could be fined $500 if you don't scoop the poop. They put signs everywhere so people could see why it is important. There are also various spots where bags are provided for the public.

Ms. Conran stated that SSCAFCA has partnered with the Arid Lid Low Impact Development Conference. It is a mission of sustainability and lower water use. SSCAFCA participates on the planning committee and supports it financially. The County of Bernalillo is also a big supporter. This conference typically reaches 200 people. She stated that last year was the first year for the PreConference Field trip and had only 25 attendees. She is hopeful that it will continue to grow. The City of Albuquerque is going to start in High Desert with the field trip to show the entire watershed and then move over to SSCAFCA's side of the river.

Ms. Conran stated that another program staff has been working with is Keep Rio Rancho Beautiful. Last year they moved 160 tons of trash out of the community and arroyos with 1,120 volunteers. SSCAFCA works with them closely. It is a great way to reach thousands of people.

OTHER COMMITTEE REPORTS.

None.

ATTORNEY'S REPORT.

None.

CHAIRMAN'S REPORT.

Mr. Chaney suggested that each Board member go into the field with a member of the staff to see all of SSCAFCA's projects at least once a year.

Mr. Fahey asked that the November meeting be moved up a week to November 13, 2015.

BOARD OF DIRECTOR'S COMMENTS.

None.

PROPERTY MATTERS.

None.

FOR YOUR INFORMATION:

1. Corrales Comment article, "Bank Swallow Habitat at Montoyas Arroyo Damaged", (07/25/2015).

OTHER BUSINESS.

- The next Regular Board Meeting is on Friday, October 16, 2015 at 9:00 a.m.

ADJOURNMENT.

A motion was made by John Chaney and seconded by Mark Conkling to adjourn the meeting. It was carried unanimously. Meeting adjourned at 11:17 a.m.

JAMES FAHEY
CHAIRMAN

MARK CONKLING
Secretary

DATE APPROVED: 10/16/15

C:\Users\DELL\Documents\Data\SSCAFCA\Minutes\2015\Minutes 9-18.wpd