

**SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)**

**MINUTES OF MARCH 16, 2018
BOARD OF DIRECTORS REGULAR MEETING**

CALL TO ORDER.

The regular meeting of the SSCAFCA Board of Directors was called to order by James Fahey, Chairman, at 9:04 a.m.

ROLL CALL OF DIRECTORS.

Directors in attendance were Mark Conkling, James Fahey and Michael Obrey. Charles Thomas, Executive Engineer, Charles Garcia, SSCAFCA's attorney, and members of the public were also present.

ANNOUNCEMENTS.

An announcement was made by Chairman Fahey that all electronic devices needed to be turned off during the meeting and that the microphones are voice activated.

PLEDGE OF ALLEGIANCE.

The Board was led in the Pledge of Allegiance by Chairman Fahey.

APPROVAL OF AGENDA.

A motion was made by Mark Conkling to approve the Agenda as presented. It was seconded by Michael Obrey and passed unanimously.

ACTION/ACCEPTANCE OF THE MINUTES OF FEBRUARY 16, 2018.

A motion was made by Mark Conkling to accept the minutes of February 16, 2018 as presented. It was seconded by Michael Obrey and passed unanimously.

PUBLIC FORUM.

No comments were received.

STAFF REPORTS.

Executive Engineer:

1. 2018 Legislative Session Recap.

Mr. Larry Horan stated that the recent session was a 30-day session and ended on February 15th. This is Governor Martinez' last session and showed significant bipartisanship. This was the first year in recent years that there was new money available.

Regarding specific legislation, Mr. Horan stated the primary focus for SSCAFCA is capital outlay. SSCAFCA submitted two projects for funding, the Lomitas Negras Phase 2 Project and the Lisbon Dam Project. The request for the Lomitas Negras was \$550,000 and SSCAFCA received \$420,000. In addition to this funding, SSCAFCA was able to get the remaining capital outlay from the Alberta project reauthorized to the Lomitas Negras Project, bringing the total funding to approximately \$468,000.

The next piece of significant legislation is the Local Election Act by Senator Ivey-Soto. The legislation was passed and signed and will change the SSCAFCA Board elections. The elections will change to the first Tuesday following the first Monday in November of odd numbered years. The bill did not change the bond election timing, which are not restricted and can still occur at any time, including the general election.

Other legislation which passed corrected the reimbursement of tangible personal property and construction materials, and employee withholding reporting was switched from quarterly to annual.

In response to a question from the Board, Mr. Horan clarified that the terms for the two Board Members that would have ended in 2018 are extended a year to 2019. Following that, the remaining 3 Board Members' terms will also all be extended by a single year.

2. Presentation on Unit 11 Star Heights Drainage Analysis.

Mr. Thomas explained that following the September 2017 storms that caused damage in the Unit 11 area, SSCAFCA contracted with Conley Engineering to do an assessment of the drainage infrastructure and needs in the area. Mr. Pat Conley stated that the scope of work included the following: review as-builts, determine flows, form qualitative assessments, assess current problems, perform hydraulic analysis of culverts, and provide some general options for improvements to facilities in the area. Mr. Conley stated that the entire study area is 955 acres, residential, and mostly developed, with drainage flowing from west to east. The area is an older neighborhood, as-builts for the drainage infrastructure are from the late 1970s and a special assessment district was created in 1984 for drainage improvements.

Mr. Conley stated that there were five major arroyo systems, labeled A through E, from north to south. Mr. Conley provided a general description of each system. Generally, the arroyo channels are natural with some grade control structures with a small amount of full channel lining.

The culverts in the area were installed as part of the 1984 Special Assessment by the City of Rio Rancho. Mr. Conley stated that there are 17 culvert crossings in the study area. Fifteen of them are Corrugated Metal Pipe (CMP) and two are concrete box culverts (CBC). Based on his evaluation, only eight of the 17 crossings can pass the 100-year DEVEX flow, assuming that the

culverts are clean, free of debris and sediment and are fully operational. Many of the culverts have been occluded by sediment, further reducing their capacity.

There are several other issues identified in the area. All of the arroyo channels are used as utility corridors and Mr. Conley observed that there is a significant amount of disposal of residential trash occurring in the arroyo property, throughout the area. In addition, a significant portion of the installed infrastructure, such as the grade control structures, are no longer functioning due to being flanked or impacted by erosion.

In response to a question from the Board, Mr. Conley indicated that access to the arroyos in the area is significantly constrained, particularly to the west. This will limit the ability to easily maintain or improve the arroyo channels. Mr. Conley indicated that many of the steep, narrow channels may be candidates to convert to closed conduit systems. Director Obrey recommended doing a press release to the area when we begin working on drainage improvements as well as targeted public education on proper disposal of trash.

3. Development Review.

Mr. Thomas stated that the amount of development actions have increased significantly as compared to previous months or years. Most of the actions are summary plats, which is generally a first step in development. The Solcito Phase 3 & 4 development submittal contains a pond which may never get built. The added surge pond was added to address the deficiency in the downstream mis-aligned piping built in phase 1. However, the developer is correcting the misalignment which should remove the need for the added pond.

4. Action/Acceptance of Selection/Agreement for On-Call Real Estate Appraisal Services.

Mr. Thomas stated that SSCAFCA received two responses, one from Shipman Foley and the other from Godfrey Appraisal Services. He noted that we have worked with both firms for many years and is recommending acceptance of both firms

A motion was made by Mark Conkling to accept award of an Agreement to both firms. It was seconded by Michael Obrey and passed unanimously.

Environmental Services Director:

1. Action/Acceptance of Apparent Low Bidder for the Lisbon Channel Access Project.

Mr. Gatterman stated that we received three bids on this project. The apparent low bid, pending verification and approval by the New Mexico Department of Transportation (NMDOT), is Compass Engineering and Construction, LLC in the amount of \$553,535.00 for the base bid, not including NMGR. The project has received a grant of \$542,168 from NMDOT through the Transportation Alternative Program (TAP) to pay for most of the project.

A motion was made by Mark Conkling to approve the bid by Compass Engineering and Construction, LLC in the amount of \$553,535.00. It was seconded by Michael Obrey and passed unanimously.

2. Action/Acceptance of Task Order with Wilson & Company Engineers for \$85,762.89 for Construction Phase Services (Resident Project Rep) on the Lisbon Channel Access project.

Mr. Gatterman stated that a task order was developed to provide daily construction observation and reporting for the Lisbon Channel Access Project. Services will include compliance with Federal Highway Administration (FHWA) reporting requirements.

A motion was made by Michael Obrey to approve the task order with Wilson & Company Engineers for \$85,762.89. It was seconded by Mark Conkling and passed unanimously.

OTHER COMMITTEE REPORTS.

None.

ATTORNEY'S REPORT.

None.

CHAIRMAN'S REPORT.

None.

BOARD OF DIRECTOR'S COMMENTS.

None.

PROPERTY MATTERS.

None.

FOR YOUR INFORMATION.

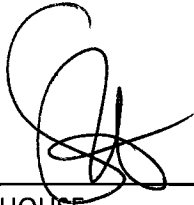
1. Rio Rancho Article, "Zoning Board Backs Golf Course Plan 6-1," (2/18/2018)
2. The Professional Lobbyist Services contract with Murray, Montgomery & O'Donnell has been renewed for the fourth year with the same terms and conditions.

OTHER BUSINESS.

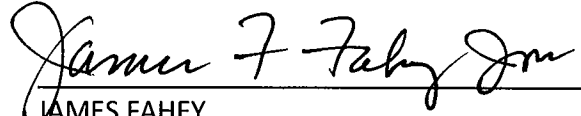
- Next Regular Board Meeting is on Friday, April 20, 2018 at 9:00 a.m.

ADJOURNMENT.

The meeting was adjourned by Chairman Fahey at 10:15 a.m.



STEVE HOUSE
Secretary



JAMES FAHEY
CHAIRMAN

DATE APPROVED: 4/20/2018