



Southern Sandoval County Arroyo Flood Control Authority
1041 Commercial Dr. SE
Rio Rancho, NM 87124
505-892-7246

RFP 2019-03

Engineering and Design Phase Services for the Lisbon Pond

Non-Mandatory Pre-Proposal Conference

August 20, 2019 - 10:00 AM

General RFP Information

- ▶ Please Sign-In

 - ▶ This presentation will be made available on SSCAFCA's website before close of business today.

 - ▶ Introductions/Key Personnel
 - ▶ Andres Sanchez – Project Manager
 - ▶ Debbie Casaus – Chief Procurement Officer

 - ▶ Overview: SSCAFCA requests qualification based competitive sealed proposals for Engineering Design and Construction Phase Services, including Resident Project Representative, for the Lisbon Pond to provide flood protection for the residents of the watershed as part of a series of projects to enhance flood protection in the area downstream of the Pond location.

 - ▶ Funding: This is a federally funded project. Funding for this project is provided by the New Mexico Department of Homeland Security, the state agency that administers the Federal Emergency Management Agency's Hazard Mitigation Grant Program.
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RFP Considerations

RFP Section 1.3 – Timeline: A biddable set of plans and specifications shall be completed by December 31, 2019.

RFP Section 1.4.1 – Engineering Objective **Highlights:**

- ▶ Reduce the existing peak flow from the 24-hour, 100-year storm event entering the Lisbon Channel at Tulip Rd. to the maximum extent practical.
 - ▶ This will be largely a function of available right-of-way and the need for this facility to be OSE non-jurisdictional
 - ▶ Safely bypass two large diameter high pressure regional natural gas lines (buried) with the pond's primary spillway conduit.
 - ▶ SSCAFCA has some SUE information for these lines and that information will be uploaded to the website on or before the date Addenda are posted.
 - ▶ Safely bypass Inca, Idalia and Tulip Roads (and associated subsurface utilities) with the pond's primary spillway conduit
 - ▶ Coordination with City of Rio Rancho Public Works - Utilities Department to verify existing utilities and obtain as-built information is required.
 - ▶ Identify other non-City utilities (electric, cable, communications, etc.) and locate as necessary to avoid potential conflicts
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RFP Considerations (continued)

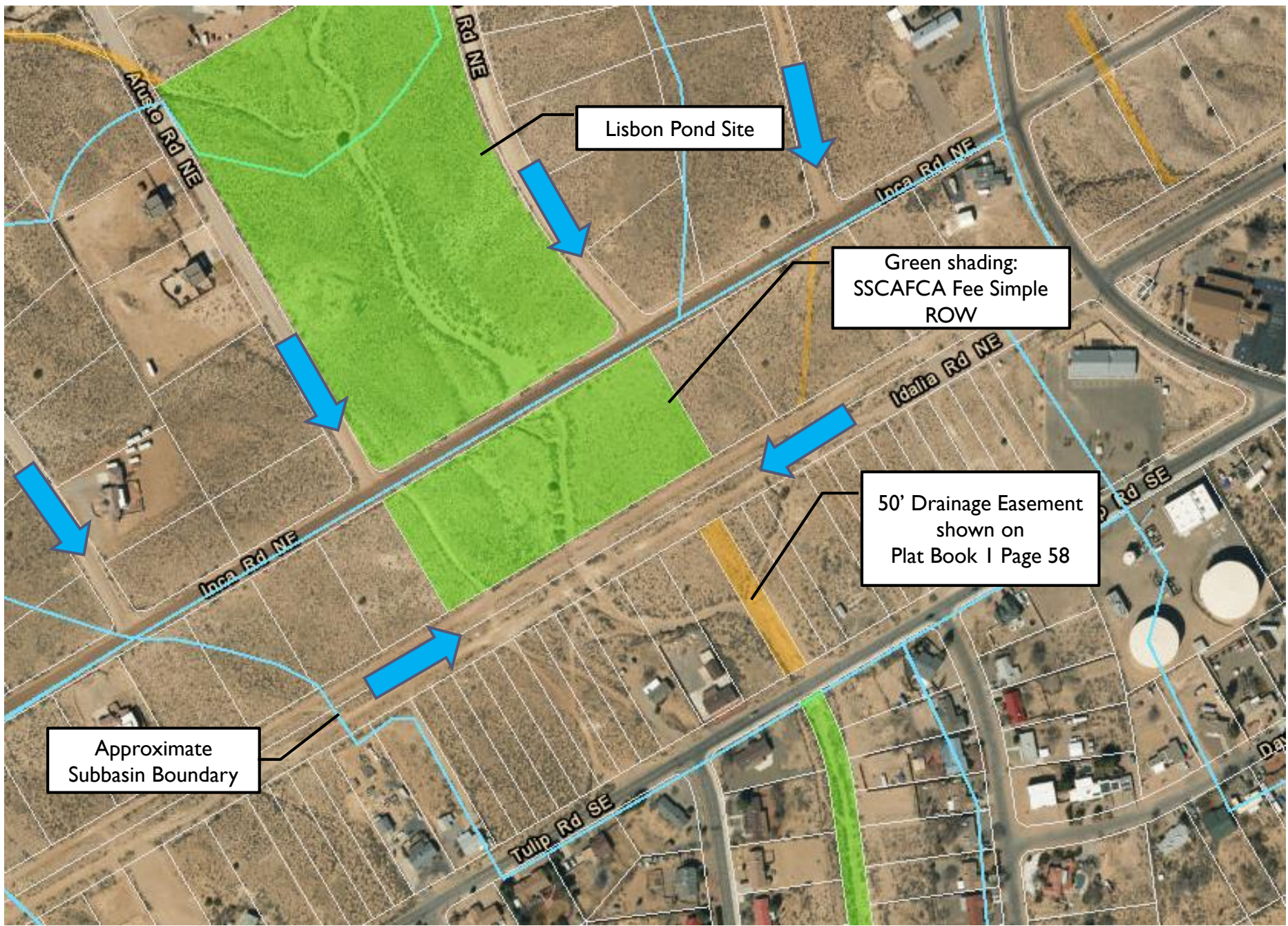
RFP Section 1.4.1 (continued) – Engineering Objective **Highlights:**

- ▶ Provide water quality improvement through sediment and gross debris removal within the Lisbon Pond.
 - ▶ incorporate the usage of arid low impact development (Arid LID) practices and concepts, where applicable, for the purpose of sediment and gross debris removal, promoting infiltration, and shall accommodate the removal of sediment.
- ▶ Collect and convey offsite drainage for basins discharging between Lisbon Pond and Tulip Road
 - ▶ Flow along dirt roads and overland offsite flows contribute storm water from both west and east of the project

RFP Section 1.4.2 - Construction Phase Services will include:

- ▶ Response to RFI's, Change Orders, etc.
 - ▶ Completion of Record Drawings, etc.
 - ▶ Resident project representative.
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Lisbon Pond Site

Green shading:
SSCAFA Fee Simple
ROW

50' Drainage Easement
shown on
Plat Book I Page 58

Approximate
Subbasin Boundary

RFP Schedule

Date	Action	Notes
August 20, 2019	Non-Mandatory Pre-Proposal Conference	
August 23, 2019	Deadline to Submit Written Questions	Submit to dcasaus@sscafca.com – will send reply with confirmation
August 27, 2019	Response to Written Questions & Issuance of Addenda	Addenda will be posted to SSCAFCA website, no formal notification will be made to individual Offerors
September 4, 2019	Submission of Proposals	SSCAFCA Office before 3:00 PM
September 11, 2019	Notify Offerors of Selection	
September 19, 2019	Finalize Contracts with Selected Offerors	



RFP Considerations (continued)

RFP Section 2.3.13 - Federal Funds - Because this project incorporates federal funding, the selected Offeror will be required to comply with the applicable federal requirements. This project is wholly or partially funded with United States Federal Emergency Management Agency funds, and therefore must comply with all federal cross cutter requirements.

- ▶ This procurement and subsequent contract will be subject to regulations contained in 2 CFR part 200. Language from 2 CFR part 200 is incorporated into “Appendix B - Sample SSCAFCA Contract”, provided on the RFP website.

RFP Section 3.3 – Proposal Format - 15 Page limit (not including the Cover Letter, Table of Contents, dividers, the front and back cover and any documentation listed in Section 4.2) on all proposals (8.5”x11” format). 11x17 sheets count for two (2) pages, 24x36 sheets count for four (4) pages.

RFP Section 3.2 – Number of Copies – Offeror must submit 1 original and 4* copies

** Denotes correction/clarification to original RFP. These items will be formalized in an Addendum.*



RFP Considerations (continued)

RFP Section 5.3 - Volume of Work – Each offeror will be ranked based on the volume of work previously awarded by SSCAFCA to the Offeror, which is not 75% complete and has not been billed as of the Proposal due date

- ▶ SSCAFCA Fiscal Services Department will evaluate each Offeror's volume of work previously awarded, which is not 75% complete and apply point deductions accordingly. The Offeror is not required to provide this information in their Proposal.



RFP Considerations (continued)

Scoring Criteria

RFP Section	Factor	Points
	<u>Mandatory Requirements-Pass/Fail</u>	
4.2.1	Required Documents	
4.2.1 a.	Disclosure of Conflicts of Interests	Pass/Fail
4.2.1 b.	Certification of Liability Insurance	Pass/Fail
4.2.1 c.	Campaign Contribution Disclosure Form	Pass/Fail
4.2.1 d.	Acknowledgement regarding federal funding	Pass/Fail
4.3	<u>Scoring Categories*</u>	
4.3.1	Qualifications and Experience with Scope of Services	35
4.3.2	Familiarity with SSCAFCA and entities within its boundaries	15
4.3.3	Past Record of Performance	40
4.3.4	Quality and Content of the proposal	10
	TOTAL POINTS POSSIBLE	100



▶ **QUESTIONS?**

