



## SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY

*RFP# 2019-03*

*ENGINEERING DESIGN AND CONSTRUCTION PHASE SERVICES  
FOR THE LISBON POND*

**ADDENDUM #1**

**August 27, 2019**

This Addendum consists of three (3) pages. The information contained in this addendum shall be incorporated into the Request for Proposals document the same as if originally contained therein.

### **GENERAL RFP REVISIONS/ADDITIONS/CORRECTIONS**

1. Additional “Available Resources” information – Subsurface Utility Info

**Add a new Item: 1.5.4 – Subsurface Utility Engineering (SUE).** This SUE info is related to the high-pressure gas lines adjacent to Idalia Rd. This information will be made available on SSCAFCA’s RFP website.

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2. Schedule of Events revisions – due to the additional information provided with Addendum 1, the schedule will be adjusted as follows:

**Replace the table under Item 2.2 in its entirety with the following:**

<b>Action</b>	<b>Responsibility</b>	<b>Date</b>	<b>Time</b>
Issue RFP	SSCAFCA	August 11, 2019	NA
Non-Mandatory Pre-Proposal Conference	SSCAFCA and Potential Offerors	August 20, 2019	10:00 AM
Deadline to Submit Written Questions	Potential Offerors	August 23, 2019	5:00 PM
Response to Written Questions	SSCAFCA	August 27, 2019	5:00 PM
RFP Addenda	SSCAFCA	If applicable, no later than August 27, 2019	5:00 PM
Submission of Proposals	Offerors	<b>September 6, 2019</b>	3:00 PM

Proposal Evaluation (Including time for Interviews, Oral Presentations, and Best and Final Offers)*	Evaluation Committee	September 9-12, 2019	
Notify Offerors of Selection	SSCAFCA	September 13, 2019	
Finalize Contract (upon SSCAFCA Board approval)	SSCAFCA/Offeror/DHSEM	September 19, 2019	
Protest Deadline	Offerors	10 days following notification of award	

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3. Addition of Appendix C – Required Information Form.

**Replace Item 4.2.1d in its entirety with the following:**

*Offeror shall fill out and sign the Required Information Form (provided in Appendix C), which includes acknowledgement that funding is contingent upon compliance with all terms and conditions of the funding award.*

**Revise the Table under Item 5.2 as follows:**

*Replace the entire row: “4.2.1d. – Acknowledgement regarding federal funding – Pass/Fail” with: “4.2.1d. – Required Information Form (Appendix C) – Pass/Fail”*

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4. Add a new Scoring Criteria section:

**Add a new item:**

**4.3.5 – Technical Approach**

*Describe the Offeror’s technical approach to perform the design services required by the items listed under RFP Section 1.4. Assume an approximate total project budget of \$1.0-1.3M, which includes engineering services under this RFP and construction. Provide a narrative on proposed design solutions.*

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5. Revise the Scoring Categories section of the Table under Item 5.2 as follows:

*Replace all rows after 4.3 – Scoring Categories with the following:*

<b>4.3</b>	<b><u>Scoring Categories*</u></b>	
<b>4.3.1</b>	<b>Qualifications and Experience with Scope of Services</b>	<b>20</b>
<b>4.3.2</b>	<b>Familiarity with SSCAFCA and entities within its boundaries</b>	<b>10</b>
<b>4.3.3</b>	<b>Past Record of Performance</b>	<b>20</b>
<b>4.3.4</b>	<b>Quality and Content of the proposal</b>	<b>10</b>
<b>4.3.5</b>	<b>Technical Approach</b>	<b>40</b>
	<b>TOTAL POINTS POSSIBLE</b>	<b>100</b>

## **QUESTIONS RECEIVED FROM OFFERORS**

Q1: Please clarify the number of copies required (Page 3, Item 2 versus Section 3.2 Number of Copies)

**A1: SCAFCA is requiring 4 copies.**

**Replace the entirety of Item 3.2 of the RFP with the following:**

***Number of Copies.*** Offeror must submit 1 original and 4 copies of its proposal in a sealed envelope or container.

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Q2: Section 4.3.3 Past Record of Performance - Can projects more than 3 years old be included?

**A2: No.**

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Q3: Please clarify whether section 4.3.4 Quality and Content of the Proposal will require a physical section (response from the firm) in the proposal.

**A3: No written response is required from the Offeror, the scoring for this category is determined by the individual review committee members.**

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Q4: Please clarify Section 4.3 Scoring Criteria – the reference to Section 4.3.5: there is no Section 4.3.5

**A4: Replace the entirety of Item 4.3 of the RFP with the following:**

***Scoring Criteria.*** Failure to respond to a scoring category will result in zero (0) points being awarded for that requirement.

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