



**PRE-BID MEETING AGENDA
CACTUS PONDS PROJECT (IFB 2019-03) IFB#2019-03
10:00 AM, OCTOBER 1, 2109**

SSCAFCA OFFICES
1041 Commercial Drive SE
Rio Rancho New Mexico, 87124
(505) 892-7246 Office Phone

A. INTRODUCTIONS

B. SIGN-IN SHEET

C. PROJECT LOCATION, DESCRIPTION & SCOPE OF WORK

Cactus Ponds Project is flood control project comprised of a small detention dam with appurtenances, an excavated detention basin, approximately 2250 feet of 42"-48" storm drain, 8700 cubic yards of engineered fill, 35,000 cubic yards of spoil material and approximately 7800 square yards of hot mix paving.



(Approximate location of SSCAFCA Property south of 12th Ave. in **Green**)

D. DELIVERY METHOD

- Unit Price

E. ALTERNATES, ALLOWANCES AND UNIT PRICES

- Ultra Flo or Approved Equal Storm Drain
- Bid Alternate for RCP/HDPE

F. WORK OR SERVICES BY OTHERS

- City of Rio Rancho Utility Department during relocation of water lines
- City of Rio Rancho Public Works during paving operations
- Private utility companies (will invite to pre-construction meeting)

G. QUESTIONS DURING BID

- All questions about the meaning or intent of the Bidding Documents are to be submitted to Owner in writing, **via email, to dcasaus@sscafca.com**. Interpretations or clarifications considered necessary by Owner or Engineer in response to such questions will be issued by Addenda via the Owner's website, **www.sscafca.org**. It is the bidder's responsibility to check the web site to obtain addenda. Questions received after the deadline for written questions as stated in the bid, will not be answered. Only questions answered by Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.
- Addenda may be issued to clarify, correct, supplement, or change the Bidding Documents.

H. BID ADDENDUM

- Acknowledge receipt on Bid Form
- Addendum No. 1 was issued on September 30, 2019
- The final Addenda will be issued on or before October 10, 2019 @ 5 PM

I. BID SCHEDULE

Action	Responsibility	Date	Time
Issue IFB/Advertisement	SSCAFCA	September 22, 25, 29, 2019	
Non-Mandatory Pre-Bid Conference	SSCAFCA and Potential Offerors	October 1, 2019	10:00 AM
Deadline to Submit Written Questions	Potential Offerors	October 8, 2019	5:00 PM
Response to Written Questions	SSCAFCA	October 10, 2019	5:00 PM
Issue IFB Addenda	SSCAFCA	October 10, 2019	5:00 PM
Bid Opening at SSCAFCA	Offerors	October 15, 2019	3:00 PM
Bid Review and Recommendation of Award	SSCAFCA/DHSEM	TBD	
SSCAFCA Approval of Apparent Low Bidder	SSCAFCA Board of Directors	October 17, 2019	9:00 AM

J. COMPLETION TIME & PROJECT SCHEDULE

FROM NTP:

- 150 Calendar days to Substantial Completion
- 180 Calendar days to Final Completion

K. OBTAINING PLANS AND SPECIFICATIONS

- SSCAFCA website or Plan Rooms

L. REQUIRED BID SUBMITTALS

- See Bid Form, Article 7

M. SAFETY

- The safety of the public, visitors to the project site, the owner and its representatives and the contractor's personnel are of paramount importance.
- Contractor shall design and implement its own safety program and inform Owner and Owner's employees and representatives of the plan and include them in safety related planning, communications and related issues.

N. SPECIAL CONSIDERATIONS

- 24/7 access for public, private residences
- Public meeting to discuss traffic control, utility shut-offs, etc. with contractor and public once notice of award is made but prior to notice to proceed
- Existing SUE information (on website)
- Existing Geotech report (on website)

O. STAGING, ACCESS, PARKING, USE OF FACILITIES

- SSCAFCA property located south of 12th Avenue is available for use as project staging.

P. CLEAN UP, PROTECTION OF THE PREMISES, & ENVIRONMENTAL CONSIDERATIONS

- Control of Storm Water & Nuisance Flow, Barricades, Gates, Staging areas, Disposal of excess dirt and asphalt
- Working hours
- Traffic Control Plans for Ingress / Egress to site, existing residences and on Northern Blvd.
- Environment (Control of Odors, Fumes, Noise, Dust, etc.)
- Construction yard/materials storage
- Water Shutoff Plans

AA. QUESTIONS