

**SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)
MINUTES OF DECEMBER 19, 2019
BOARD OF DIRECTORS REGULAR MEETING**

CALL TO ORDER.

The regular meeting of the SSCAFCA Board of Directors was called to order by Michael Obrey, Chairman, at 9:02 am.

ROLL CALL OF DIRECTORS.

Directors in attendance were James Fahey, Mark Conkling, John Chaney and Michael Obrey. Director Steve House was not present. Charles Thomas, Executive Engineer was present, as well as Charles Garcia, attending as SSCAFCA's attorney. Members of the public were also present.

ANNOUNCEMENTS.

An announcement was made by Chairman Obrey that all electronic devices needed to be turned off during the meeting and that the microphones are voice activated.

PLEDGE OF ALLEGIANCE.

The Board was led in the Pledge of Allegiance by Chairman Obrey.

APPROVAL OF AGENDA.

Mr. Thomas stated that Mr. Bernard Metzgar and Diana Dean were not present, so Item No. 1 under the Executive Engineer was proposed to be removed. A motion was made by James Fahey to approve the Agenda as amended. It was seconded by John Chaney and passed unanimously.

ACTION/ACCEPTANCE OF THE MINUTES OF NOVEMBER 21, 2019.

A motion was made by James Fahey to accept the minutes of November 21, 2019 as presented. It was seconded by Mark Conkling and passed unanimously.

PUBLIC FORUM.

None.

STAFF REPORTS.

Executive Engineer:

1. Recognition of Bernard Metzgar and Diana Dean for Outstanding Service to SSCAFCA.
This item was tabled as Mr. Metzgar and Ms. Dean were unable to attend.
2. Action/Approval of Resolution 2019-29 Adoption of Amended Personnel Policy.

Mr. Thomas stated that Resolution 2019-29 was to adopt an amended Personnel Policy. Mr. Thomas indicated that this Policy has incorporated all of the previous amendments made by individual Resolutions in years past as well as incorporating new language to bring the policy into compliance with current laws and statutes. Other changes included consolidation of leave categories, updating the employee development section, including a social media policy and updating the disciplinary actions, including progressive discipline. The other significant change was adding language to address requirements associated with a Category-A Commercial Driver's License (CDL-A).

In response to a question from the Board, Mr. Garcia indicated that he and Carol Helms had provided a thorough legal review of the proposed changes.

A motion was made by James Fahey to approve Resolution 2019-29 as presented. It was seconded by Mark Conkling. Roll call vote: James Fahey, yes; Mark Conkling, yes; John Chaney, yes; Chairman Obrey yes. The motion carried 4-0.

3. Action/Approval of Contributed Funds Agreement with the U.S. Bureau of Reclamation – Lower Venada Channel Improvements.

Mr. Thomas stated that this agreement is for work being done adjacent to the Rio Grande near the outlet of the Venada Arroyo. The Bureau of Reclamation (BOR) will be excavating low flow channels on the banks of the Rio Grande to increase and improve habitat within the river system. As part of this project, the BOR has agreed to include a portion of SSCAFCA's proposed improvements to the Lower Venada Channel which will allow us to move forward with permanent improvements to the Venada Channel. As part of the agreement, SSCAFCA will need to provide \$281,000 to the BOR to cover the cost of including our improvements into their project.

In response to a question from the Board, Mr. Thomas stated that SSCAFCA would be responsible for maintenance of the improvements constructed on SSCAFCA property only.

A motion was made by James Fahey to approve the Contributed Funds Agreement with the BOR. It was seconded by John Chaney and passed unanimously.

4. Development Review.

Mr. Thomas stated that many of items are still ongoing from the previous Board meeting, including the Hawksite Development and the Los Diamantes development. As noted previously, the Los Diamantes proposed drainage improvements will include a connection to the Saltillo Diversion infrastructure owned by SSCAFCA.

The other item is the Riverwalk @Rio project in the Town of Bernalillo adjacent to our Bosque de Bernalillo project. The proposed development is still under review but should not impact our facilities. In response to a question from the Board, Mr. Thomas clarified that the developer would be responsible for improvements that encroached on existing SSCAFCA property.

Design Services Director:**1. Action/Acceptance of Turnkey Agreement with MVS Development LLC for Cielo Azul Apartments.**

Mr. Sanchez stated that this item is for a turnkey agreement to allow a proposed development, the Cielo Azul Apartments, to discharge their drainage into the Wilpett Ponds. Mr. Sanchez noted that the watershed of the proposed development already drained into our ponds. The Agreement requires the developer to excavate our facility back to design elevations and provide additional volume to retain and infiltrate the water quality design storm. In response to a question from the Board, Mr. Sanchez stated that the outfall from the development was constructed previously.

A motion was made by James Fahey to approve the Turnkey Agreement with MVS Development LLC. It was seconded by John Chaney and passed unanimously.

2. Presentation on Lisbon Channel Drainage Improvements and Cactus Ponds Project.

Mr. Sanchez presented information, photos and video on the Lisbon Channel Drainage Improvements and the Cactus Ponds Project. Mr. Sanchez noted that both projects included federal funding through the Federal Emergency Management Agency (FEMA). Mr. Sanchez stated that the Lisbon Channel project should be completed in January 2020. In response to a question from the Board, Mr. Thomas clarified that this was just one phase of the larger project to completed improvements to the entire Lisbon Channel and tributaries.

Mr. Sanchez indicated that the Cactus Ponds project has just gotten started and is expected to be completed by May 30, 2020. This project will reduce the peak flow in the area by 90% and divert it south of Northern Blvd.

In response to a question from the Board regarding the safety of the at-grade crossing, Mr. Thomas stated that we would work with the County to include safety signage on the road.

Facility Operations Director:**1. Introduction of newly hired maintenance staff.**

Mr. Edmondson introduced the two newly hired maintenance staff. Mr. Carlos Padilla, who has over 4 years of experience in Public Works and 5 years of experience in commercial construction. Mr. Padilla also is experienced in heavy equipment operation. Our second new crew member is Mr. Vicente Garcia, who has over 9 years of experience in residential framing.

Mr. Edmondson stated that the crew has already cleared out 8 facilities, made four fence repairs, re-graded 400 linear feet of the Pecos channel and cleared sediment from the Tree Farm Pond.

2. Presentation on Lomitas Negras Phase 2 Project.

Mr. Gatterman presented information, photos and video on the Lomitas Negras Phase 2 Project. Mr. Gatterman stated that the project is close to completion and has already achieved substantial completion, with final close out expected within January of 2020. This project received funds from FEMA, Capital Outlay support from our Legislators and funding from Rio Rancho Public Schools as well. Mr. Gatterman also noted that the project was able to add in bank stabilization of the Lomitas Negras arroyo east of Saratoga Road because of the low original bid and the availability of federal funds.

In response to questions from the Board, Mr. Gatterman stated that with soil cement and revegetation of the slopes, this project will begin to blend into the surrounding landscape over time. Also, Mr. Gatterman clarified that the project did remove Enchanted Hills Elementary School from the flood plain and includes work to officially remove it from the FEMA floodplain.

OTHER COMMITTEE REPORTS.

None.

ATTORNEY'S REPORT.

None.

CHAIRMAN'S REPORT.

None.

BOARD OF DIRECTOR'S COMMENTS.

Director Conkling stated that ESCAFCA has approached SSCAFCA to re-evaluate combining efforts on some level. Director Conkling noted that ESCAFCA has completed most of the projects they intended to complete and were mostly in a maintenance mode at this point. Director Conkling asked staff to evaluate possible means of providing assistance to ESCAFCA as well as any potential complications associated with them.

In response to questions from the Board, Mr. Thomas provided clarification on the existing ESCAFCA boundary and the history regarding Placitas.

FOR YOUR INFORMATION.

1. In accordance with Resolution 2019-21 Acquisition of Property for the Calabacillas Playa Project, the following properties have been acquired:
 - a. U06, Blk 48, Lot 6 – 1.00 acres
 - b. U06, Blk 48, Lots 17 & 18 – 2.0 acres
 - c. U07, Blk 19, Lots 10 & 11 – 1.00 acres
 - d. U07, Blk 22, Lot 17 – 0.50 acres
 - e. U08, Blk 51, Lot 4 – 1.00 acres

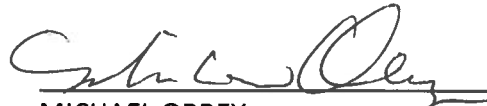
2. The Professional Lobbyist Services contract with Larry Horan has been renewed for the second year with the same terms and conditions.
3. The General Landscape Maintenance Services contracts have been renewed with the same terms and conditions with the follow contractors: (m/o)
 - Black Forest Tree Service
 - RAC Construction, Inc.
 - RSL Landscaping and Maintenance, LLC
4. Corrales Comment Article, "P&Z Okays Building on Lots up to 25% Slope," 12/7/19
5. Corrales Comment Article, "Yes on Bonds for APS, CNM; Re-elect Chaney, Conkling for SSCAFCA Board Seats," 11/23/19.

OTHER BUSINESS

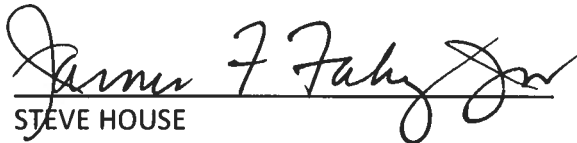
The next Regular Board Meeting is scheduled for January 2, 2020 at 9 am.

ADJOURNMENT.

The meeting was adjourned by Chairman Obrey at 10:37 a.m.



MICHAEL OBREY
Chairman



STEVE HOUSE
Secretary

DATE ACCEPTED: 2/20/2020