

**SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)
MINUTES OF APRIL 16, 2020
BOARD OF DIRECTORS REGULAR MEETING**

CALL TO ORDER.

The regular meeting of the SSCAFCA Board of Directors was called to order by Michael Obrey, Chairman, at 9:04 am.

ROLL CALL OF DIRECTORS.

Directors in attendance were James Fahey, John Chaney, Mark Conkling and Michael Obrey. Director Steve House was not present. Charles Thomas, Executive Engineer was present, as well as Charles Garcia, attending as SSCAFCA's attorney. Members of the public were also present.

ANNOUNCEMENTS.

An announcement was made by Chairman Obrey that all electronic devices needed to be turned off during the meeting and that the microphones are voice activated.

PLEDGE OF ALLEGIANCE.

The Board was led in the Pledge of Allegiance by Chairman Obrey.

APPROVAL OF AGENDA.

A motion was made by James Fahey to approve the Agenda. It was seconded by John Chaney and passed unanimously.

ACTION/ACCEPTANCE OF THE MINUTES FEBRUARY 20, 2020 and MARCH 19, 2020.

A motion was made by James Fahey to accept the minutes of both February 20, 2020 and March 19, 2020 as presented. It was seconded by Mark Conkling and passed unanimously.

PUBLIC FORUM.

None.

STAFF REPORTS.

Executive Engineer:

1. Action/Approval of Notification of Board Vacancy and Procedure for Candidate Selection

Mr. Thomas stated that Steve House has officially resigned as a Board Director due to moving out of state. Director House's last day is April 2nd, and his term does not expire until December 31, 2023. The next step will be to advertise the vacancy for a candidate to fill the remaining term. Mr. Thomas presented a Board Vacancy Notice. The notice outlined the procedure for filling the vacant position as well as the requirements for anyone wishing to apply for the position. The primary requirement is to live within the boundaries of the SSCAFCA jurisdiction.

Mr. Thomas stated that each applicant should submit a letter of interest to the Board. The deadline for submitting a letter of interest is May 8, 2020. The applicants would attend an interview of a Search Committee of the Board, which would recommend a short list of candidates to interview in front of the full Board. Following that, the top candidates would be submitted to the Governor's Office for consideration for appointment.

In response to a question from the Board, Mr. Thomas stated that no one had contacted SSCAFCA regarding the Board vacancy as of this meeting.

In response from the Board regarding posting of the Notice, Mr. Garcia recommended that the Notice be posted publicly in the official newspaper as well as on the website. Director Fahey also recommended distribution to the other local governments in the SSCAFCA jurisdiction.

A motion was made by James Fahey to approve the Board Vacancy and Procedures for Candidate Selection with the deadline for submittal of the letter of interest extended to May 15, 2020. It was seconded by Mark Conkling and passed unanimously.

2. 2020 State Legislative Session Update.

Mr. Thomas stated that Mr. Horan, our State Lobbyist, will present an update from the 2020 Legislative Session. Mr. Horan stated that the Session was a 30-day session and the state budget that passed was 7.6 Billion, a record high. In the Capital Outlay bill, SSCAFCA was successful in receiving \$560,000 for the Lower Montoyas project and \$800,000 for the Lower Venada Arroyo Improvements. One key bill that also passed was the PERA Reform Bill. Some of the key elements include an increase in contributions by the employees and employers, the cost of living increases for existing retirees were changed from a percentage increase to their annual salary to an equivalent lump sum disbursement annually for 3 years, and a cash infusion of \$70 million to the fund.

As the Session was ending, the oil price crash and the COVID health crisis began to impact the State of New Mexico. Because of the oil war between Russia and Saudi Arabia, the price of oil plunged to \$20 per barrel. The COVID crisis also reduced the demand for oil, so the market is glutted with oil and made the likelihood of a quick turnaround unlikely. In response to the crisis, the Governor vetoed the entire road improvement capital outlay bill in the amount of \$150 million and also vetoed \$109 million worth of projects in the primary capital outlay bill. Mr. Horan stated that the SSCAFCA projects were not vetoed.

Mr. Horan stated that there will be a Special Session to address the COVID crisis and oil crash. The timing of the Special Session is still not known, but it is likely going to be in June. Depending on the total economic impact, the budget shortfall for FY 21 could be as high as \$2 Billion. Mr. Horan stated that the Governor is not looking at clawing back existing capital outlay, but Mr. Horan recommended getting those funds obligated quickly. Mr. Thomas stated that SSCAFCA has been contacted by DFA regarding sale of the bonds for the 2020 capital outlay funds and the needed forms have been completed.

In response to a question from the Board, Mr. Horan provided an update on the State response to the COVID crisis and the mandated shutdown. Mr. Horan noted that many communities

that rely on gross receipts tax and smaller hospitals will have to furlough workers due to a lack of income. Director Conkling recommended to the Board that SSCAFCA guarantee full employment to staff during this crisis to provide for their security, notwithstanding any personnel issues that may occur.

In response to a question from the Board, Mr. Thomas stated that the field crew is currently working in the field and 50% of the remaining staff are working from home. The staff remaining in the office are practicing social distancing and are attending all meetings virtually.

3. Action/Approval of New Hydrology Methodology.

Mr. Thomas stated that Gerhard Schoener, SSCAFCA Senior Hydrologist, will provide information on an updated method for the SSCAFCA baseline hydrology to replace the method currently in the Development Process Manual. Mr. Thomas stated that this work started several years ago as Mr. Schoener began doing the work to improve the calibration of our hydrologic models. The goal of this work is to include the most recent ordinances and regulations, incorporate current research and experience and develop a more user-friendly process for both users and reviewers. The action today is only for adopting this methodology for SSCAFCA projects. Staff have been in communication with the other agencies about their adoption of this methodology at a later date.

Mr. Schoener stated that the motivation for this work also includes improving the accuracy of the hydrologic models, to switch to public domain software, HEC-HMS, as opposed to using a proprietary software, AHYMO, which is no longer supported. The new method will operate in the current Windows environment on computers as opposed to running in the DOS shell on older computers.

The major changes to the methodology include using the curve number method for rainfall loss and runoff calculations, more emphasis on impervious surfaces, and changing the design storm to the frequency storm in HEC-HMS.

Mr. Schoener presented results from several comparisons between the two methods and stated that we are only expecting small differences in the results. In support of the proposed methodology, Mr. Schoener presented information on three studies he completed to calibrate the new methodology, including a small test plot of 3 square meters, a small basin of 3 square kilometers and a large basin of 142 square kilometers. Mr. Schoener also discussed several meetings and coordination efforts that took place with the other agencies in our jurisdiction to get their input and acceptance of the new methodology.

Director Conkling commended Mr. Schoener for his thorough efforts in completing this work and taking a leadership role with the hydrology. Director Conkling further noted that we are obliged to complete our work in the most efficient and accurate way possible.

A motion was made by James Fahey to adopt the new Hydrology method for SSCAFCA. It was seconded by John Chaney and passed unanimously.

4. Action/Approval to enter into Agreements for On-Call Right of Way Acquisition Services with the Selected Contractors.

Mr. Thomas stated that we had three firms respond to this RFP, Select ROW, Tierra ROW and Cobb-Fendley. Mr. Thomas stated that all three firms scored well in the review process and staff recommended entering into agreements with all three firms.

A motion was made by James Fahey to approve entering into agreements with all three firms. It was seconded by John Chaney and passed unanimously.

- 5. Action/Approval of the third-year extension of the Professional Surveying Services on-call contract with Bohannon Huston, Inc. with an increase in the hourly rates for survey services.

Mr. Thomas stated that all of the survey on-call agreements were up for renewal, but only Bohannon-Huston, Inc. had requested an increase in fees. Bohannon-Huston, Inc. has requested a small increase in the fee for the Surveyor classification of 1.2-3% depending on the level of surveyor. Given the small increase, staff is recommending acceptance of the requested change.

A motion was made by James Fahey to approve the third-year extension with the requested increase. It was seconded by Mark Conkling and passed unanimously.

Facility Operations Director:

- 1. Presentation on the Romero Road Project.

Mr. Edmondson presented an update on the Romero Road Project. This project was needed to provide improved access to the outlet of the Harvey Jones Channel that was more reliable and improved safety of use. The project was completed very quickly and was completed in twenty-one days. The project included installation of a new access gate at Romero Rd. and the Levy, installation of a new access from Corrales Road including a Middle Rio Grande Conservation District (MRGCD) ditch crossing, and improvement of the levy surface with the addition of base course material, addition of a lower levy access road to allow for one-way traffic on each path. This project was designed in-house by Andrés Sanchez. The project also included improvement and extension of the MRGCD 72-inch diameter drain culvert, which helped improve the turning radius onto the levy.

In response to a question from the Board, Mr. Edmondson stated that this project ended just inside the south levy, and work being completed in the actual outlet was being done by the SSCAFCA maintenance crew.

OTHER COMMITTEE REPORTS.

None.

ATTORNEY'S REPORT.

None.

CHAIRMAN'S REPORT.

None.

BOARD OF DIRECTOR'S COMMENTS.

None.

PROPERTY MATTERS.

None.

FOR YOUR INFORMATION.

1. The Professional Surveying Services contracts have been renewed for the third year with the same term and conditions with the following contractors as of 4/2/2020. (m/o)


- Community Sciences Corporation
- CSI- Cartesian Surveys, Inc.
- Wilson & Company
- WayJohn Surveying, Inc.

OTHER BUSINESS

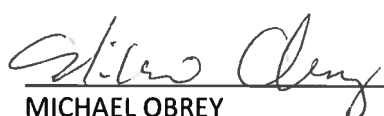
The next Regular Board Meeting is scheduled for May 21, 2020 at 9 a.m.

ADJOURNMENT.

The meeting was adjourned by Chairman Obrey at 10:42 a.m.



CHARLES THOMAS
Executive Engineer



MICHAEL OBREY
Chairman

DATE ACCEPTED: 5-21-20