



SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY

RFP# 2020-05

PROFESSIONAL ON-CALL LANDSCAPE ARCHITECT SERVICES

ADDENDUM #1

September 2, 2020

This Addendum consists of two (2) pages. The information contained in this addendum shall be incorporated into the Request for Proposals document the same as if originally contained therein.

QUESTIONS RECEIVED FROM OFFERORS

Q1: For this proposal are we to provide a complete team with subconsultants to include specialists and engineers or will SCAFCA be providing these services In-House or through an engineering On-Call?

A1: SCAFCA is only seeking typical landscape architect services. SCAFCA is not requiring Offerors to provide subconsultants. The selected Offerors are expected to work with SCAFCA's On-Call consulting engineers and surveying firms or with SCAFCA staff directly, as determined by the individual project scope.

Q2: Is Appendix A found on the SCAFCA website for RFP 2020-05 both the 'Required Information Form' and the Conflict of Interest document. Or are there separate documents for each?

A2: The Appendix A Form addresses both submission requirements:

- 1. Section 4.2.2.a – Disclosure of any Potential Conflicts of Interest, and**
 - 2. Section 4.2.2.c – Required Information Form.**
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Q3: Should we assume that if selected our landscape architects will work with SCAFCA-contracted civil and environmental on-call consultants, or should we be including civil engineers, environmental specialists, and other subconsultants on our team and in our proposal?

A3: See the Answer to Question #1.

Q4: Do you anticipate any need for engineering services under this contract? If so, will the selected landscape architect be working with a/the SSCFCA On-Call Engineer, or should we include an engineer on our team?

A4: See the Answer to Question #1.

Q5: Section 4.3.1 on page 10 of the RFP asks for a “draft schedule of services.” Does this refer to a list of likely services we anticipate under the on-call, or an actual calendar schedule for completion of work to be done, for, say, a hypothetical project under the on-call?

A5: That specific Section is not accurate. Section 4.3.1 is revised as follows:

Qualifications and Experience with Scope of Services. A description of the Offeror’s qualifications and experience with providing all of the services requested in this RFP. Also include a description or brief resume of individuals or subcontractors who would perform major duties and functions under the proposed contract; include role and responsibility, and specialized or favorable qualifications, if any.
