



Southern Sandoval County Arroyo Flood Control Authority
1041 Commercial Dr. SE
Rio Rancho, NM 87124
505-892-7246

RFP 2023-03
On-Call Professional Services
Water Resources Engineering & Planning

Non-Mandatory Pre-Proposal Conference

May 11, 2023 - 10:00 AM

General RFP Information

- ▶ Please Sign-In
- ▶ This presentation will be made available on SSCAFCA's website before close of business today.
- ▶ Introductions/Key Personnel
 - ▶ Andres Sanchez – Design Services Director
 - ▶ Debbie Casaus – Chief Procurement Officer
- ▶ Overview: SSCAFCA is requesting proposals from engineering firms to provide on-call professional services in water resources engineering and planning.
- ▶ Term: One (1) Year Contract, Option to Renew Three (3) Additional Years



SSCAFCA's Overall RFP Structure

In the past, SSCAFCA issued a single professional services engineering on-call RFP about every 4 years. We are now breaking-up the single on-call RFP into three separate RFPs, while maintaining the 4 year +/- cycle of soliciting firms.

You are here for on-call engineering RFP 1 of 3.

1. **Water Resources Engineering & Planning** (Currently Advertised)
 2. **Design & Construction Engineering** (estimated Advertising in 1-2 months)
 3. **Environmental Engineering & Permitting** (estimated Advertising in 4-5 months)
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RFP Considerations

Offerors shall demonstrate their ability to provide a minimum of two (2) of the services outlined below, which shall be highlighted in the submitted proposal.

1. Watershed Management Planning
2. Hydrology & Hydraulics
3. Erosion & Sediment Control
4. FEMA Coordination & Planning
5. Quality of Life & Trails Master Plan Implementation
6. NM OSE – Dam Safety Bureau Coordination & Permitting



RFP Schedule

Date	Action	Notes
May 11, 2023	Non-Mandatory Pre-Proposal Conference	
May 16, 2023	Deadline to Submit Written Questions	Submit to dcasaus@sscafca.com – will send reply with confirmation
May 19, 2023	Response to Written Questions & Issuance of Addenda	Addenda will be posted to SSCAFCA website, no formal notification will be made to individual Offerors
June 1, 2023	Submission of Proposals	SSCAFCA Office before 3:00 PM
June 20, 2023	Notify Offerors of Selection	
On or before July 20, 2023	Finalize Contracts with Selected Offerors	



RFP Considerations (continued)

RFP Section 1.5 – Page Limit- 10 Page limit on all proposals (8.5”x11” format), regardless of the number of Scope of Work Categories being submitted on. 11x17 sheets count for two (2) pages, 24x36 sheets count for four (4) pages.

Sections of the Proposal that DO NOT count toward the 10-page limit include: Table of Contents, dividers, the front and back cover and any documentation listed in Section 4.3 (Mandatory Submission Requirements)

RFP Section 4.3

- ▶ Required Information Form
- ▶ Campaign Contribution Disclosure Form
- ▶ Proof of Insurance



RFP Considerations (continued)

RFP Section 4.4.6 - Current Volume of Work with the Contracting Agency Not 75% Complete

No response to this item is required from the Offeror. SSCAFCA's Fiscal Services department will determine the scoring for this category.

Value of work not yet completed on projects that are not 75% complete	Points to be allowed for this item
None	5
\$1 to \$50,000	4
\$50,001 to \$100,000	3
\$100,001 to \$150,000	2
\$150,001 to \$200,000	1
\$200,001 or more	0



RFP Considerations Scoring Criteria

MANDATORY SUBMITTAL REQUIREMENTS

RFP Section	Description	Evaluation Method
4.3.1	Required Information Form - Appendix A	Pass/Fail
4.3.2	Campaign Contribution Disclosure - Appendix B	Pass/Fail
4.3.3	Proof of Insurance	Pass/Fail

SCORING CATEGORIES

RFP Section	Description	Max. Possible Points
4.4.1	Specialized Design & Technical Competence	25
4.4.2	Capacity and Capability	20
4.4.3	Past Record of Performance	20
4.4.4	Proximity to, or Familiarity with SSCAFCA's Jurisdiction	10
4.4.5	Amount of Work to Be Produced in New Mexico	5
4.4.6	Current Volume of Work with the Contracting Agency Not 75% Complete	5
4.4.7	Quality and Content of Proposal	5
4.4.8	Resident Contractor Preference (See NMSA 1978, Section 13-1-22); OR	5
	Resident Veterans Contractor Preference (Up to 10 points, See NMSA 1978, Section 13-1-22)	10
TOTAL POINTS POSSIBLE		100

▶ **QUESTIONS?**

