



# AGENDA

## BOARD OF DIRECTORS REGULAR MEETING

Wednesday, June 18, 2025 @ 9:00 A.M.

SSCAFCA Headquarters  
1041 Commercial Drive SE  
Rio Rancho, New Mexico 87124

[www.sscafca.org](http://www.sscafca.org)

### BOARD OF DIRECTORS

Ronald Abramshe

John Chaney

Cassandra D'Antonio

Bel Marquez

Michael R. Vidal

### EXECUTIVE ENGINEER

Dave Gatterman, P.E.

1. Call to Order.....Cassandra D'Antonio
2. Roll Call of Directors.....Cassandra D'Antonio
3. Announcements:  
Due to the serious nature of all Board Meetings, we ask that you turn off your cell phones or any device that may distract participants or disrupt the meeting.
4. Pledge of Allegiance  
"I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation under God indivisible, with liberty and justice for all."
5. Action/Approval of Agenda
6. Minutes
  - A. Action/Approval of the minutes of the Board Meeting of May 15, 2025
  - B. Action/Approval of the minutes of the Special Board Meeting of May 30, 2025
7. Public Forum:  
This section is for information purposes only, not for discussion and debate, to inform the governing body of an issue or concern that would not be addressed on the agenda during the business session. Additional comments may be taken for each agenda item after the presentation of the item. Because of time constraints, the public is asked to keep their comments to three minutes or less, unless approved by the Presiding Officer.
8. Staff Report:
  - A. Executive Engineer.....Dave Gatterman
    - I. Request for authorization to purchase real property - Rio Rancho Estates, Unit 13, Block DD, Lots 3-4
    - II. Action/Acceptance of Resolution 2025-11 – Notice of Election
    - III. Action/Acceptance of Resolution 2025-12 – A Resolution Accepting a Grant Agreement Reauthorization and Authorizing Official Representative and Signatory Authorities for SSCAFCA Industrial Park Water Project, SAP 25-J4332-STBR
    - IV. Action/Acceptance of contract renewal with Community Design Solutions for On-Call Professional Services – Water Resources Engineering & Planning with a requested increase.
  - C. Design Services Director.....Andrés Sanchez
    - I. Action/Approval of Memorandum of Understanding between SSCAFCA and City of Rio Rancho for drainage improvements at Trevino Drive.
    - II. Action/Approval of Award of Contract for IFB 2025-02 Upper Venada Off-Channel Facility to Salls Brothers Construction.

- III. Action/Approval of Selection and Award of Contract for RFP 2025-01 - Honduras Area Flood Risk Reduction Project to Community Design Solutions, LLC, contingent on Funding Agency concurrence.

D. Facility Operations Director.....Andy Edmondson

I. Development Review for the month of May 2025 – Sara Rassa

9. Attorney's Report.....Charles V. Garcia

10. Chair's Report

11. Board of Director's Comments

12. FYI

- A. Financial Advisor Professional Services contract with RBC Capital Markets, LLC has been renewed for the second year under the same terms and conditions.
- B. General Counsel/Legal Services contract with Cuddy & McCarthy LLP has been renewed for the second year under the same terms and conditions.
- C. On-Call Professional Services – Water Resources Engineering & Planning contracts with the following contractors have been renewed for the third year under the same terms and conditions:
  - Bohannon Huston
  - Cobb Fendley & Associates
  - NV5
  - Tetra Tech
- D. La Barranca Arroyo ROW Acquisition Project Update

13. Other Business

- A. Board of Directors Regular Meeting – Thursday, July 17, 2025 at 9:00 am

14. Adjournment

15. Signatures

- A. Board items needing official signatures by the chairman and/or secretary:
  - Minutes of the Board Meeting of May 15, 2025
  - Minutes of the Special Board Meeting of May 30, 2025
  - Resolution 2025-11 – Notice of Election
  - Resolution 2025-12 – A Resolution Accepting a Grant Agreement
  - Memorandum of Understanding between SSCAFCA and City of Rio Rancho for drainage improvements at Trevino Drive

Agenda approved by: \_\_\_\_\_

Cassandra D'Antonio, Chair

#### IN-PERSON MEETING ATTENDANCE:

Members of the public may physically attend SSCAFCA's Regular Board Meeting on June 18<sup>th</sup> at 9:00 a.m. Seating will be on a first-come, first-served basis.

## BOARD MEETING VIDEO

Specific information for video attendance will be available on our website no later than 8:00 a.m. June 18<sup>th</sup>, 2025 **OR** if you wish to have a link sent to you, send an email to SSCAFCA by 8:00 a.m. June 18<sup>th</sup>, 2025, to: [csalazar@sscafca.com](mailto:csalazar@sscafca.com) and SSCAFCA will return your email with a link.

ADDITIONAL PUBLIC COMMENT PARTICIPATION: SSCAFCA will take general public comments and comments on specific agenda items in written form via e-mail, fax, or USPS delivery through 10:00 a.m. Tuesday, June 17<sup>th</sup>, 2025. E-mail: [csalazar@sscafca.com](mailto:csalazar@sscafca.com) OR USPS: SSCAFCA, 1041 Commercial Drive, SE, Rio Rancho, NM 87124. SSCAFCA will not be responsible for any delay in USPS delivery, delivery through other avenues not listed above, or for any submission received after 10:00 a.m. on Tuesday, June 17<sup>th</sup>, 2025. Comments received will be distributed to the Chair of the SSCAFCA Board.